



Mount Cain Alpine Park Society
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**2017/2018 Season
 MINUTES FOR THE MOUNT CAIN ALPINE PARK SOCIETY BOARD MEETING
 October 21, 2017**

Location: Mt. Cain Ticket Booth

Call to Order at 4:15 pm	
Adoption of the Agenda as circulated. M: Eric/S: Greg/All in favor	Motion Carried
Adoption of the Minutes of the meeting held on March 4, 2017 M:Greg/S: Erin/All in favor	Motion Carried

Directors	Director	Executive Role	In Attendance
1. David Mazzucchi	Snow School & Rental Shop	Chair	Y
2. Eric Sprenger	Tech Support	Treasurer	Y
3. Neil Borecky	Promotions	Vice Chair	Y
4. Greg Muirhead	Patrol		Y
5. Lance Karsten	Buildings & Construction		Y
6. Dave Howich	Operations- Groomers		Y
7. Rob Burgess-Webb	Human Resources		N
8. Tyson Craig	Operations- Road/Generators/ Bus		N
9. Dean Davidson	Operations- Lifts		Y
10. Laurel Rankin	Administration	Secretary	Y
11. Jeff Gaetz	Director At Large		Y
12. Erin Nixon	BC Society Act		Y
13. Darryn McConkey	Grant Applications		Y
14. Melanie Young	Hospitality		Y
15. David Klein	Occupational Health and Safety		N
16. Chris Lindsay	Special Events		Y

DIRECTOR REPORTS**Introduction Game by Erin Nixon**

<p>Eric Sprenger – IT & Treasurer</p> <ol style="list-style-type: none"> 1. Financial Report update- no updates since AGM, but our current budget suggests we will have a \$27,000 deficit due to expenses 2. One drive review- Eric will revise the folder access 3. Greg asked about ski patrol budget and Eric stated it was \$5000.00 4. Neil has \$100 to give to Wendy from offsite ticket sales (Gift Certificates) 	
<p>Erin Nixon – BC Society Act</p> <ol style="list-style-type: none"> 1. Erin asked board members to review the Mission Statement & Bylaws; Laurel to send bylaws to be uploaded to the one drive 2. A list of Board Members (Mailing Address and Physical Address, Last name, first name, middle name) was collected at the meeting and will be submitted with the application for renewal. 	
<p>Laurel Rankin– Administration</p> <ol style="list-style-type: none"> 1. It was suggested that previous minutes be reviewed online M:Erin/S: Melanie/All in favor 2. Laurel inquired about the Liquor Licence (October 26, 2017 due) and will make arrangements to renew it. Signing Directors will be: Neil, David M, Eric, and Rob. 3. Laurel will called Gurgeon and begin to renew the insurance. 4. Laurel needs the attendance numbers from the AGM and will contact Annie Danko who recorded the numbers at the AGM. 5. Eric will create an administration folder for Laurel to upload admin files into. 	<p>Motion: In the future, meeting minutes will be reviewed electronically and paper copies will NOT be provided at Board meetings.</p>
<p>Greg Muirhead – Ski Patrol</p> <ol style="list-style-type: none"> 1. Greg noted that there are 50 ski patrols and teams are filled up 2. Greg would still appreciate additional patrolers. Basic first aid (Level 1) is sufficient for patrol. 3. Greg found a first aid attendant and dispatcher (Kassandra) 4. Training weekend schedule is organized- 2 day training 5. Greg reported that he has staff for almost every Monday. 6. New supplies are needed for the teams such as Jackets and Greg will be ordering 10 new jackets. He will also be ordering new bamboo and snow fencing and a couple extra packs. 	<p>TO DO: Greg to order supplies within the \$5000.00 budget</p>
<p>Chris Lindsay – Special Events</p> <ol style="list-style-type: none"> 1. Chris suggested that the Cain Cup run on 2 days and include Snowboarders and anyone 16 and older. Motion that Cain Cup become a 2 day event and will include anyone 16 and older and snowboarders. M: Chris/S: Greg/All in favor 	<p>MOTION: Carried</p>

<p>Chris proposed an event date change: Blueberry Jam from Jan 27 to Jan 13 and swap to the Cain Cup. Motion that we swap the dates of the Blueberry Jam and Cain Cup. M: Chris/ S: Greg/ All in favour</p> <ol style="list-style-type: none"> 2. Chris reported that the ski team coaches will get day passes and the regular coaches will receive Staff passes 3. Erin will assist with prizes and promotions for events 4. Chris will send Neil events for the website to begin promoting events. 	<p>MOTION: Carried</p>
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<p>Rob Burgess-Webb – Human Resource- Submitted by Email</p> <ol style="list-style-type: none"> 1. Directors report attached 2. Additional disussion was had around the 'mother den' position and whether it is paid or not. Rob is still recruiting for this position and it may be beneficial to have 2 people. 3. Contract details for the Cafe were not made available for the meeting. 	<p>TO DO: 'Mother Den' conversation has been tabled to the next meeting.</p>
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<p>Darryn McConkey – Grant Applications</p> <ol style="list-style-type: none"> 1. Darryn has asked members to provide him with information about previous grants that we have applied for (e.g. ICET MEC, Greg Fletcher Regional District, Infastructure Funding) and suggested Board members email any funding needs. 	<p>TO DO: David M. and Neil will send information on Grants.</p>
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<p>Jeff Gaetz – Director At Large</p> <ol style="list-style-type: none"> 1. No report submitted. 	<p>TO DO: N/A</p>
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<p>Dean Davidson – Lifts</p> <ol style="list-style-type: none"> 1. No report provided 	<p>TO DO: N/A</p>
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<p>David Mazzucchi - Snow School & Rental</p>	
<p>1. David Mazzucchi reviewed the Director On Duty Calendar which Eric will send out to all Directors in the next month</p>	<p>MOTION: Carried</p>
<p>2. A motion was presented to support a local coffee shop who created a shirt titled 'Candy Cane' with an image of Cain. Motion: Erin motioned that in return for our blessing that the provide us with prizes for our Cain Cup as determined by Chris/S: Eric/12 in favor, 1 opposed</p>	<p>MOTION: Carried</p>
<p>3. A motion was presented to allow Section 8 to conduct two "She Shreds – Women's Ski & Snowboard Camps" January 6th – 7th and March 10th – 11th. M: Neil/ S: Eric/All in favor.</p>	<p>MOTION: Carried</p>
<p>4. A motion was presented to reimburse half of the cost of level 1 instructor courses in early December at Mt Washington for Emma Jenson, Molly Lash-Burrows, and Dexter Lash-Burrows. M: Eric/S: Greg/All in favor.</p>	<p>MOTION: Carried</p>
<p>5. The status of the Digital Directors Operations Manual was reviewed and Eric is uploading the content.</p>	<p>TO DO: Eric upload Directors Operation Manual</p>
<p>6. The Board had a discussion about what would happen if ever there was a tie vote at meetings.</p>	<p>TO DO: Annie and Neil to connect regarding passes.</p>
<p>7. David Mazzucchi reviewed that High Five passes are available before Xmas as gift cards - advertise. Annie to contact Neil about passes and prepare and promote for Christmas</p>	<p>MOTION: Carried</p>
<p>8. The Board discussed putting a link to Kate Weldon's GoFundMe page on the Mount Cain Facebook page. –M:Greg/S: Jeff/All in favor.</p>	<p>MOTION: Carried</p>
<p>9. The Board confirmed the operating schedule w/ school days; discuss moving event weekends. - Motion to adopt the schedule as is with the amendments made this meeting. M:Greg/S: Eric/All in favor.</p>	<p>MOTION: Carried</p>
	<p>MOTION: Carried</p>

<p>Melanie Young – Ticket Booth/Accommodations/Recycling</p> <ol style="list-style-type: none"> Melanie will open ticket sales Friday evening for a couple of hours (7-9pm) for guest services, accommodation questions, and early ticket sales. A sandwich board will be created 'Guest Services' to indicate this. Additionally, she will open the ticket window earlier on Saturdays to help with lines. A person will also work the ticket line doing cash only sales. Melanie discussed issues relating to pest control. Melanie reviewed Hospitality Items as prepared by Aysha Boyne and Lance has been working on these items. The Board discussed providing accommodations and wages. Wages will be tabled for the December meeting. Motion: Neil motioned that Aysha and Tyrell and daughter can have accommodation in the Coyne building/S: Greg/ 12 in favour 1 opposed: . Melanie summarized Ticket Booth clarifications as prepared by Annie Danko. Group rates will be discussed as a Board as things come up. Group rate requests can contact David Mazzucchi at info@moutncain.com for specifics. 	<p>TO DO: Melanie will review this with Annie. Neil will add the updates to the meeting.</p> <p>TO DO: Melanie will review with Aysha regarding mattress covers.</p> <p>TO DO: Melanie and Lance will chat to review the tasks.</p> <p>MOTION: Carried</p>
<p>Lance Karsten – Buildings and Construction</p> <ol style="list-style-type: none"> Lance gave an update on the washhouse and has been upgrading the lodges with new doors and benches. He has also done some updates to the ski shop. He also arranged for Dave Brown to service and upgrade our fire extinguishers. Dave Howich acknowledged Lance's hard work and it was reiterated how helpful volunteers are with work party tasks. Lance will attend the MRWD Meeting and report back to the Board. Lance asked for synopsis on various infrastructure projects that are happening at Cain. 	<p>TO DO: To send a email request to the Board for work party volunteers and tasks.</p>
<p>Neil Borecky – Promotions/Water System</p> <ol style="list-style-type: none"> Neil updated that board that VIHA has requested that Andrew Gower prepare the design for the water system and submit them. VIHA would also like monthly water readings which requires power and a pump for the collecting the sample. The board will look at a temporary power supply for the water readings. Neil provided an update on promotions such as purchasing ads and articles that Cain will be featured in (Newspaper, CV Collective, and inflight magazines). Neil provided an update on the trailer park in regards to the upgrades from the CVRD. Motion: Neil motioned that each trailer have a CO2 detector and fire extinguisher to meet safety regulations/S: Erin/All in favor. Neil requested that Jeff G act as the inspector and enforcer of the trailerpark regulations, Jeff G agreed. 	<p>MOTION: Carried</p>

	TO DO: Jeff will review trailer park agreements and provide more information to the next board meeting.
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<p>Dave Howich – Groomers</p> <ol style="list-style-type: none"> 1. Dave Howich reviewed expenses for the Groomers and the updates that will be needed. 2. Dave Howich requested housing for an employee. Lance will explore options and Dave Howich will review it with the employee. 	TO DO: N/A
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<p>Tyson Craig – Roads/Bus – Absent; Submitted by Email</p> <ol style="list-style-type: none"> 1. Trying to get someone to develop the road capping material for us to fix the road in a few sections. Proving to be difficult to get onto anyone but still trying to get something happening before the winter and we may be too late already by the looks of the weather... 2. Dan (Black Cat) Replaced a bad fuel pump on the grader 3. Ian Thomas is hooking some new LED lights up on the snow cats and grader before the season 4. Refreshed the bus ad's online for sale, maybe a discussion should be had over the other bus and what to do with it this season? Still try to sell it while we use it? Or something else? 5. Looks as though we have enough grader operators for the season to share the work load. 6. The bus drivers will be the same again this season with Pete and Steve. 	TO DO: David M. will talk to Tyson about the bus.
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<p>David Klein – OH&S – Absent</p> <ol style="list-style-type: none"> 1. No directors report submitted 	TO DO: N/A
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<p>New Business:</p> <ul style="list-style-type: none"> • Efficiency with emails was reviewed. • Insurance for Patrols was discussed and will be looked into. 	TO DO: Greg to look into insurance.
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Next Meeting proposed Dec 2, 2017 at 4pm

Adjournment: 7:20 pm Motion to adjourn: Erik, Second: Greg. All in favor.

Appendix:**2017-2018 SKI SEASON SCHEDULE**

Dec. 2	TRAINING WEEKEND
Dec. 9, 10	OPENING WEEKEND (hopefully)
Dec. 16, 17	
Dec. 23, 24	
Dec. 27, 28, 29, 30, 31, Jan 1	
Jan. 5, 6, 7, 8 (full hill - first School Group)	
Jan. 27 (Blueberry Jam), 14, 15 (lower mountain - School Group)	
Jan. 20, 21, 22 (lower mountain - School Group)	
Jan. 13 (Cain Cup), 28, 29 (lower mountain - School Group)	
Feb. 3, 4, 5 (lower mountain - School Group)	
Feb. 10 (Backcountry Fest), 11, 12 (Family Day)	
Feb. 17, 18, 19 (lower mountain - School Group)	
Feb. 24 (Tele-fest), 25, 26 (lower mountain - School Group)	
March 3, 4, 5 (lower mountain - School Group)	
March 10, 11, 12 (lower mountain - School Group)	
March 17 (Kidsfest), 18, 19 (full hill - possible 1st Nation Group)	SPRING BREAK
March 23, 24, 25, 26 (full hill - last School Group)	SPRING BREAK
March 30, 31 (Tequila Cup), April 1	SPRING BREAK
April 7	LAST OPERATION DAY
April 8	CLEAN UP / CLOSURE OF HILL

Rob Webb's Directors Report:

Hiring is going well, still need a few more across the board.

Lifts - Ken G is coordinating lift hiring and training and has 10 lifties signed on already

Ski school and shop - Its coming along too, I bet Zoochy has more details than I do on that.

Ticket Booth, Lots of returning staff there.

Maintenance position (Grant's job): Lance got me onto a guy in Woss named Lee who isn't sure he wanted it but passed me on to his coworker Tim and Tim and I have been texting back and forth (he has no cell reception most of the time). I was hoping he could make it up this weekend but he is busy leveling a caboose. Which is the type of thing we want him to be doing off season. I will keep you all posted on that.

I have not heard of anyone being interested in the staff accommodation "den mother" job as of yet but have my ears open, please all do the same and feel free to hire anyone who is interested.

Also, I understand, David Klein our new H&S director will not be attending meeting. I don't have his email, is it dklein@ perchance? Anyway, I was able to hook up with Dale Logan, H&S for Mount Washington and he said he would be more than willing to chat, pass on resources etc. So it might be good to get Dave Klein to talk with Dale L.

Trying to get the contract finalize with Leroy and Amanda, they are 100% on board we just all have to be in the same province at the same time so they can sign on officially. I will send an email tomorrow (saturday oct 21) with contract details. I have been super swamped with my "real job" and am just getting to this now at 7pm but will take some time tomorrow to crank out more Cain stuff.

Best of luck at the meeting,

Rob Webb
Director, Mount Cain Alpine Park Society