

**Mount Cain Alpine Park Society
Board of Directors Meeting
Sat October 30, 2010**

Minutes

Directors:

Tony Madsen
Trevor Hatelt

Jennifer Lash
Dean Davidson

Peter Knott
Trisha Ward

Darren Rowsell

Wendy Ravai

1. Approve Agenda and Minutes

Motion: Pete Second: Dean

2. Approve Wendy Ravai as director

Motion: Dean Second: Tony

3. Correspondence

Propane: tank has been leaking, Port McNeill gas fitter came, regulator needs to be fixed, danger issue because the lines are exposed,. We need to build a barricade around it. Tony asked Shaun to build barrier using timbers, will be done when lodge is done.

Board agree to : 2 weekend passes for Rotary Club and 2 3 day weekend passes to the University radio show that is running the ads.

4. Director responsibilities *5 minutes*

Tony – Chair

Trish - Ski Patrol (team leaders will be in charge on weekends)

Wendy – Director of Admin – shadowing Cindy

Jen – Events – Beatrice, Coast Guard Pete, Tony, (last resort Pete), co chair - secretary

Dean – Operations

Pete - media promotions

Shaun – buildings

Ed – road

Darren – ski shop

Don – legal liaison

Trevor – RV Park

5. Financials

Tony reported on financials up to Oct 25

Revenue \$37000.00 (approx)
Expenses \$25,000.00
Kitchen is over a couple hundred so dollars

Everything appears to be on budget.

6. Canada West Conference update – Pete and Wendy *20 minutes*

- Helmets – not mandatory – maybe next year
- Our policy – school kids, kids taking lessons, staff – have to wear helmets – we need signs showing how to fit helmet. It will be mandatory for ski patrol to wear helmets while on duty.
- Snow mobile use – need to make sure snowmobiles are registered in BC and we are fully insured – Wendy/Cindy will look into this
- Risk assessment/WCB – Wendy will make sure this is updated over the next couple of months
- Safe ride program – this should be promoted
- Water retention in towers – we have dealt with this – Dean looked after this – will be inspected during regular inspection
- Train the trainer – Dean will take course at Selkirk College
- First Nations consultation – we are already a part of this and are working with the Namgis
- 2020 tourism strategy – not sure how it will affect use – we should keep our eyes open for funding opportunity
- Coast trust – they just got a couple million more which could open some opportunities for us
- Course offered through Selkirk for parkscaping- terrain park – need ski patrol, liability, maintenance, grooming: technology is changing and becoming lower money and less maintenance. No one to lead it right now.
- First Aid room at Silver Star is really great – the new head guy will help us out
- Go To: recognized by worksafe BC – more training it helps reduce WCB costs – too much for us to take on
- WCB Insurance is going up – changes us to another rating
- Lawyer said that head injuries are the most costly injuries hills are dealing with – need to show we have done our best to address this by getting people to wear helmets
- Signs: need to be placed probably – too many makes it confusing for people
- Provincial Search and Rescue – implementing cost recovery – if they get lost – pay half, if they are doing something illegal they have to pay for the whole thing – new provincial policy
- Back country – outside of patrol and Mt Cain responsibility
- Splits - need to be changed because they get dirty – recommended
- Injured patient code system – we don't do this, may not need it because our numbers are so low

- WCB claims – pushing back to work polices – who at Mt. Cain can fill out the WCB paper work. Can it be a volunteer? Need to have someone with OFA3 training – Wendy will check this out.
- Bindings – becoming liability in lawsuits – must be up to date – all techs must be certified – Darren is looking after this
- Tickets and waivers – are they up to CWSA standards – Wendy

7. Staffing: groomer, grader, liftee supervisor, etc - all *15 minutes*

Liftee supervisor – Ken Griffith taking this on

Grader operator - have 2 prospects – coming up to day for interviews

Groomer – Naim

May – Ski shop

Need ski shop techs –

Liftees – Cindy has been forwarding the applicants

Ski Instructors

Mondays Instructors: Jeff and Marianne, Pete, Linda and Campbell, Dean, Jen.

Dean needs back up so he does not get burned out

Washington guys will do a three day instructors course – if we get snow early then we can do the lessons early

Second weekend in January

8. Training Day

- Nov 27th
- Liftee training
- Snow mobile training
- Write test on Sat night
- Orientation on Sunday
- 50% new 50% returning
- Training in the ski shop – May will be her for sure – hopefully Darren
- Skit Patrol – Sat – first aid training – specialist to talk about head trauma etc
- Ski Patrol wants to put up boundaries – use snow mobiles – do it on Sunday
- Can we run the T bar to training?

9. Kitchen Renos update - Pete

- \$2000.00 over budget
- Last round of shopping for shelving
- New carpet through lodge

10. Grader update - Ed

- Looks like it is done – need update form Ed

11. Road work –maintenance, winter schedule - Ed

- Ed trying to get Western to give it a scrape
- Needs 20,000 for next year for road

12. Ski Patrol - Trish

- 4 team leaders
- They report to Trish
- Reduce sled time
- Setting up non profit to run ski patrol to access gaming funds
- Will make it mandatory to wear helmets – while wearing red jacket
- Need new treatment bed and chair – Dean will help find this through his contact
- Boundaries – at regular exits – instead of string but in gates with signage – enter at own risk – signs are available at Can West
- Not using Peak for advanced training company – one of the trainers approached Dr Dan using his liability – has been doing the Washington program for 10 years – interested in helping non profit – beneficial to have him because local and doing it for free
- Need new propane stove for ski patrol hut
- Submit receipts to Wendy K
- Search and rescue - -back country – need to be formalized – Pete will work with Trish on this

13. Staff Accommodations - Jen

- May – trying her in old ticket booth
- Grader - -upstairs small room
- Sharon – big room
- Groomer- - has own place
- Liftee – has own place

14. Brochure/Advertising/Facebook/website - Pete

- Brochures are done
- Came out 1500 profit from advertising
- Logo – change to make it easier for search engines to read
- Bryce has been working with Darcy – if we end to hire him 35.00/hour –
- 5500 for website – great deal
- Billboards – may work but we can't afford it right now
- Facebook – 300.00 for advertising on facebook – approved
- Weather reports available to the Board – not to be posted

15. Back Country Festival

- Until they get insurance and send it to Gugeon it will not happen – Trevor has been informed of this
- Could be a good promotional weekend
- Safety weekend – lots of training
- Pete will work with Trevor to see if this happening and if it meets insurance/safety standards

16. Dog Sled Tours

- deal with later

17. Start up check list

- Jen will send out list and see what has been done what needs to be done.

18. Craft Corner

- Start the season and then have her come up and see where to set things up

19. New Years

- Rick says he will hire out as security – pay him \$200.00
- Directors need to keep their radios on

20. Adjournment