



Mount Cain Alpine Park Society
 P.O. Box 1225
 Port McNeill, BC
 V0N 2R0
 1-888-668-6622

2016/2017 Season
MINUTES OF GENERAL MEETING
November 5, 2016
(Meeting #2)

Directors		Present	Not Present
1. Neil Borecky	President – Promotions	Y	
2. Robert Burgess-Webb	Vice President – HR	Y	
3. Jeffrey Jones	Secretary - Legal Liaison	Y	
4. Eric Sprenger	Treasurer	Y	
5. Jay Moreton	Patrol Director	Y	
6. Lance Karsten	Buildings & Construction	Y	
7. Dean Davidson	Operations - lifts	Y	
8. Tyson Craig	Operations – roads/generators	Y	
9. David Howich	Operations – groomers		N
10. Kristi Walker	Ticket Booth/Accommodations	Y	
11. Wendy Ravai	Administration		N
12. David Mazzucchi	Ski School	Y	
13. Chris Lindsay	Events	Y	
14. Trevor Hatelt	RV Park and Electrical	Y	
15. James Thomas	Grant Applications	Y	

The meeting was called to order at 4:09 pm. The meeting was chaired by the President, Rob Burgess-Webb.

Public Delegation - Campbell Wilson attended and spoke to the Board. He discussed the method of who Financial Statements should be presented at the AGM. Copies should be provided to all members; time allotted for members to review financial statements; time for discussion of the Financial Statements;

Campbell noted that there was discussion regarding removal of the composting toilets. However, the benefits of composting toilets at Mt. Cain are considerable: requires no power to operate; don't need to run generator; can be used year round; if replaced by flush toilets, they would only work when the hill was open and the generator is running;

The Agenda was reviewed as circulated.	
Minutes of the Pre-AGM Meeting of September 17, 2016	
MOTION: The Minutes of the Pre-AGM September 17, 2016 meeting be adopted as circulated. M/Neil; S/Eric; Carried	MOTION CARRIED
Minutes of the Post-AGM Meeting of September 17, 2016	
MOTION: The Minutes of the Post-AGM September 17, 2016 meeting be adopted as circulated. M/Rob; S/Eric; Carried	MOTION CARRIED

DIRECTOR REPORTS

<p>Lance Karsten – Buildings and Construction</p> <p>Lance Karsten reviewed the status of our staff accommodations.</p> <ol style="list-style-type: none"> 1. Staff House, has 7 sleeping rooms plus two kitchens and common area. Rooms currently sleep 4 people per room. Additional beds can be added to certain rooms. Can increase capacity for a further 4-6 beds if needed. Two families were in the Staff House last season, one with one child, one with two children. Most staff are underage, but each year this could be variable. 2. Lortie Chateau – sleeps one person. No kitchen facilities; cold; underinsulated; discussion regarding retaining Lortie Chateau; move chateau; remove chateau; 3. Handyman trailer – discussion about moving trailer; expanding to new building off Cat shed; will be adding two youth plus handyman on some weekends; 4. Groomer accommodation in Coyne building; currently utilizes Room #1 and #2; discussion of removing wall or not; requires change in electrical and plumbing; future considerations; 5. Coyne accommodation in Coyne building; currently utilizes Room #3 and #4; away last year due to medical scheduling issues; <p>Discussion ensued. As many staff haven't been hired, it is too early to confirm which staff will be located in which building.</p> <p>Lance advised he has materials the drop ceiling for the Kapitany Lodge, to be installed in November; Cypress Chalet will be repaired from earlier wind/tree damage;</p>	
<p>Eric Sprenger</p> <p>Eric reviewed the Budget for 2016-17 Season and circulated a draft Budget (copy enclosed). A number of items were reviewed. Wages for 2015-16 were \$85,000. Cafe contractors will pay \$200 per day per each day of operation (normally Saturday, Sunday and Monday) but excluding Friday evenings.</p> <p>MOTION: To accept the 2016-17 budget as presented. M/Dean; S/Rob; Carried.</p> <p>Chris proposed that the budget be increased to permit purchase of a race timing system and a gate drilling equipment. Estimated cost of \$4,000.</p> <p>MOTION: To amend the Budget to reflect the increase of \$4,000 for the purchase of the race timing system and gate equipment, as proposed. M/Eric; S/Dean; Carried.</p> <p>Discussion was held regarding Mt. Cain's portable radio.</p> <p>MOTION: Eric will manage Mt. Cain's fleet of portable radios and radio licence renewals. M/Eric; S/Dean; Carried.</p>	<p>MOTION CARRIED</p> <p>MOTION CARRIED</p> <p>MOTION CARRIED</p>

<p>Trevor Hatelt – Electrical</p> <p>Trevor reported that work was underway in the Staff Accommodation building this weekend. Fire alarms are being wired in. Query: should there be propane alarms?</p> <p>Additional work will be needed, possibly up to \$7,000 in hardware and up to \$7,000 in wages. Trevor agreed to review the additional work and provide a break down of estimated costs.</p>	<p>ACTION ITEM</p> <p>Trevor will prepare an estimate of costs for the additional work needed in the Staff Accommodation.</p>
<p>Installation of New Generators</p> <p>The new generators have been moved to Port Hardy. They won't be assembled until next summer. A number of decisions and plans will need to be finalized prior to completion. It was agreed that the installation of new generators will be tabled until a later date.</p>	
<p>Rob Burgess-Webb – President & Human Resource</p> <p>Rob reported that the new Cafe operators were hired. The Liquor Licence needs to be renewed and the current Executive will need to sign the Liquor Licence.</p> <p>Training Day will be November 27, 2016, and all Directors are encouraged to attend if possible.</p>	
<p>Jeffrey Jones – Secretary & Legal Liaison</p> <p>New Business – On November 28, 2016 the new BC Societies Act will be in place. The Act changes the old Society Act in a number of areas. All BC societies will need to 'transition' into the new Act. All Society By Laws will need to be updated as some older provisions will be void under the new Act. Not sure why the new Act was needed and it will be significant extra work for not-profits (there are 27,000 societies in BC). Extra filing costs will also be incurred.</p>	<p>ACTION ITEM</p> <p>Jeff to prepare documents as needed to transition MCAPs to new Act.</p>
<p>Dean Davidson/James Thomas– Lift Operations</p> <p>There are two millwrights willing to share the Lift Operations job for Mt. Cain, John Bonk and Steve _____. John Bonk has been involved with Mt. Cain and his wife works in Ski Patrol. Discussion was held regarding a fair wage for the position. It was agreed to offer a wage proposal of \$28.00 plus a \$2.00 bonus (payable at the end of the season). It was also agreed to increase Mt. Cain's road grader position/handyman (Campbell Wilson) to the same amount.</p> <p>James Thomas gave an update on the Bull Wheel. He is working with an engineering company Nanaimo Foundary located out of Campbell River. They will provide a time frame for completion of the engineering of the Bull Wheel.</p>	

<p>Dave Howich – Operations – Groomers</p> <p>Jeff Jones read out Dave Howich’s written report (copy enclosed). The rebuilt tracks for the red cat arrived in CR along with the used tiller. All equipment looks in excellent condition. Dave will be spending several weekends at Mt. Cain with a friend to begin intallation of the tracks and tiller. Some Mt. Cain youth have expressed interest in helping out. Costs to date were Tracks \$23,000; Tiller \$2,000; Transportation \$1,850. Total: \$26,850.00</p> <p>Groomer operators for the coming year Ken Griffith; Nahum part time; Jessie Sewell training; Darren Anonson as backup.</p>	
<p>Tyson Craig – Generators/Roads</p> <p>Tyson discussed replacing out current 1989 GMC bus which must be replaced. He can purchase a newer modeal 24 passenger bus, either a 7.3 vs 6.5 diesel, for approx. \$7,000 to \$8,000, in Vancouver.</p> <p>MOTION: That Tyson be authorized to purchase a used 24 passenger bus for up to \$10,000. M/Rob; S/Neil; Carried.</p> <p>Tyson explained there are two drivers willing to alternate driving bus every other weekend, Peter Curtis and Steve from Woss. They were willing to commit in exchange for seasons passes.</p> <p>MOTION: That Tyson be authorized to hire two drivers in exchange for a season’s pass. Peter to receive a single season’s pass; Steve to receive a season’s pass for he and his spouse. M/Rob; S/Neil; Carried.</p>	<p>MOTION CARRIED</p> <p>MOTION CARRIED</p>
<p>Neil Borecky – Promotions/Water System</p> <p>Neil outlined the status of the new water system at Mt. Cain. As of February 29, BC has a new Water Sustainability Act, which requires all non-domestic users of water to apply for a water licence, and pay yearly fees. This applies to Mt. Cain. Discussion was had regarding the potential costs for drilling a well. A drilled well will provide water to Mt. Cain all year round, allowing development of the resort for the other seasons. The new water system must be in place in September, 2017.</p> <p>Neil has spoken with Red Williams, a well driller on Vancouver Island. He has offered to drill the new well in exchange for an RV site for his trailer to be used by he and his family. Discussion was hard regarding possible terms: two year term for RV site; possible location of site; when will Mr. Williams drill well (summer 2017); What other costs will come with drilling; cost of pipe? Well must be drilled first before RV site is granted; must have draft terms in writing to be reveiwed by Board; Neil will report back as discussions ensue.</p>	<p>ACTION ITEM Neil will follow up discussions with Red Williams regarding details of the proposed agreement.</p>

<p>Kristi Wakler – Ticket Booth/Accomodations Kristi provided an update on the Ticket Booth and Accomodations. Staff will trained on Training Day. Our Accomodations staff person Asa has a list of items that are needed for the chalets. Kristi will proceed with purchasing items.</p> <p>Grant McCormick has asked if there is a spare camera that can be obtained for Mt. Cain which he will use to take daily photos of the snow level located with a measuring stick. Dean has a used camera and will donate it.</p>	<p>ACTION ITEM Dean will donate a used camera to MCAPS for Grant's use.</p>
<p>Jay Moreton – Patrol Director Discussed an application for a weather/snow study plot on Mt. Cain's tenure, approx. 20' x 20' for BC Avalanche Centre. However, grant may not be processed for this year and as such, issue to be tabled. Mt. Cain Ski Patrol also wishes to prepare a site lower than upper site. On training weekend, there will be approximately 60 trainees. Jay is authorized to have access to Kapitany Lodge to put up patrol trainees.</p>	
<p>Chris Lindsay – Special Events Chris provided a list of event dates for the season. Will finalize Feb. 25 date (Women's Weekend) and March 4 (Snowboard Festival). Discussion was hard regarding costs to participate in Mt. Cain events. It was agreed that prices would be adjusted as follows: Adult entrants - \$10 per person; Children entrants - \$5 per person;</p> <p>Chris indicated the weekend ski program will be Mt. Cain Ski club, offering 'all mountain' skills to youth, including racing, moguls, powder etc.</p>	
<p>Schedule of Events – Dec 3, 4. Dec 10, 11. Dec 17, 18. Dec 26, 27, 28, 29, 30, 31, Jan 1, 2, 3, 4, 6, 7, 8; Jan 9 lower mountain. Jan 14, 15; 16 lower mountain. Jan 21, 22; 23 lower mountain. Jan 28, 29; 30 lower mountain. Feb 4, 5; 6 lower mountain.</p>	<p>Feb 11, 12, 13. Feb 18, 19; 20 lower mountain. Feb 25, 26; 27 lower mountain. March 4, 5; 6 lower mountain. March 11, 12; 13 lower mountain. March 18, 19, 20. March 24, 25, 26; 27 lower mountain. April 1, 2; 3 lower mountain. April 8, 9. April 15.</p>

<p>David Mazzucchi - Ski Shop/Ski School</p> <p>Dave reports that he still needs to hire a Manager. Will reach out to contacts at Mt. Washington.</p> <p>Dave advised Mt. Seymour donated 60 youth snowshoes to Mt. Cain. 20 will be sold through Blue Toque new and used store in Courtenay. 40 to be stored at Mt. Cain. If 20 sell, will bring down another 20.</p> <p>Ski shop staff are being hired but need additional staff.</p> <p>A Level 1 Ski/Snowboard Course will be offered at Mt. Cain over the Xmas holidays. Will take 4 days. Need 4 students minimum for each course. Price is \$325 per student. Discussion was had regarding reimbursement of fees for Mt. Cain staff who pass course and agree to teach at ski school.</p> <p>MOTION: That Mt. Cain will reimburse 50% of cost for Mt. Cain staff who take and pass course (up to \$1,000 budget); and Mt. Cain will reimburse further 50% of the cost for Mt. Cain staff who pass course and then work for Mt. Cain ski school (up to \$1,000 budget); Total budget \$2,000. M/Dave M; S/Eric; Carried.</p> <p>Dave reviewed the difficulties Directors have in enforcing the leash rule regarding dogs (dogs must be on leash at all times). There are a number of skiers who bring dogs to Mt. Cain as well as staff. Dogs are often let off leash at 4:00 pm. Directors have trouble getting owners to leash their dogs, particularly after 4:00 pm.</p> <p>Discussion was had regarding this issue. It has been a long standing issue at Mt. Cain. One option is to ban all dogs from Mt. Cain; one option is dogs permitted off leash after 4:00 pm;</p>	<p>MOTION CARRIED</p>
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<p>Wendy Ravai – Administration</p> <p>Rob provided Wendy Ravai's Report (copy enclosed). Wendy will renew liquor licence; update bank authorization forms; update executive directors to sign liquor licence renewal;</p>	
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<p>New Business – Hours of Operation</p> <p>Discussion was had regarding opening day.</p> <p>MOTION: That Mt. Cain will open the weekend of December 3, 2016, subject to snow levels. Monday, Feb. 13, 2017 will be open as Family Day. M/Jay; S/Rob; Carried</p>	<p>MOTION CARRIED</p>
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Adjournment

The meeting was adjourned at 6:30 m.

Next meeting to be held: **Saturday, December 3, 2016** at 4:00 pm at the Mt. Cain Ticket Booth.

Respectfully submitted
Jeff Jones

GROOMERS REPORT NOV 5 2016.

NEW REBUILT TRACKS FOR THE RED CAT ARRIVED IN CAMPBELL RIVER MONDAY OCT 31 ALONG WITH NEW USED TILLER FOR THE BLACK CAT ALL PARTS LOOK GOOD. TILLER IS IN VERY GOOD CONDITION COMPARED TO OURS. ALSO IT IS AN UPGRADED VERSION.

I AM IN THE PROCESS OF ARRANGING DELIVERY TO MT. CAIN IN THE SECOND WEEK OF NOVEMBER.

THEN WORK WILL COMMENCE ON INSTALLATION OF BOTH TRACKS AND TILLER. DISMANTLING OF THE OLD TRACKS WILL GIVE US A GOOD SUPPLY OF GROUSERS FOR THE FUTURE AS IT SEEMS WE REPLACE ABOUT 20 PER YEAR. THEY COST US ABOUT \$200.00 EACH. AND WE WILL SALVAGE ABOUT 120 IN GOOD CONDITION OFF THE OLD TRACKS

I HAVE HAD SOME INTEREST FROM OUR YOUNG VOLUNTEERS TO HELP DISMANTLING THE OLD TRACKS (VERY LABOUR INTENSIVE)

COSTS SO FAR.

TRACKS	\$23,000.00
TILLER.	\$2,000.00
SHIPPING	1,850.00

NOVEMBER I PLAN ON BEING ON THE MOUNTAIN EVERY WEEK UNTILL THE CATS ARE READY TO GO.

AS FAR AS OPERATORS FOR THIS YEAR WE HAVE

KEN, NANUM AS PART TIME, JESSIE SEWELL IN TRAINING AND DARREN AS BACKUP.

THANK YOU ALL

David

**Administration Directors Report
November 5, 2016**

Reciprocals:

I've heard back from everyone except Cypress. Sun Peaks has rejoined, but Silver Star has abstained two years in a row. Will have final lists by December 1, 2016

Liquor Licence:

Renewed for 2017. Fee of \$500 paid.

Change of Directors is in progress. Paperwork is complete and now needs to be signed by directors and submitted.

New café managers have filled out paperwork and it will be submitted once signed by directors.

Society Act:

Renewed for 2017. Fee of \$25. Updated new directors.

Insurance:

The insurance renewal for this year has been submitted. Waiting for the quote and final documents.

Schedule:

In response to figuring out the schedule early. I sent out the original schedule and concerns August 3, 2016 with no response from the directors.

From: Wendy Ravai

Sent: Wednesday, August 03, 2016 10:31 AM

To: Mount Cain Board of Directors

Subject: Cain Events 2016-2017.doc

Directors,

Here is the first draft of the Cain schedule of events. We need to review a few things as a group!

1. Training day November 26 or December 3?
2. Christmas: Christmas breaks for Campbell river area and port mcneill and Naniamo are a week different. This is a first from my knowledge. Some thoughts on this would be good as it will influence staffing and volunteer availability. Also, will there be events planned this year: sarah?
If we could stay open a week longer for Christmas would this generate more revenue? Accommodations? Ticket sales revenue?
To staff this we would need a good balance of Campbell river and port mcneill areas?
3. Any feedback on events.
4. Closing date? Should we stay open until April 8 and 9?

We have a few weeks to figure this out but wanted to get it out there so people could process how it will work with their departments.

Wendy Ravai

Director of Administration

Mount Cain Ski Hill

info@mountcain.com