

**2017/2018 Season**  
**AGENDA FOR THE MOUNT CAIN ALPINE PARK SOCIETY BOARD MEETING**  
**March 3, 2018**

**Location: Mt. Cain Ticket Booth**

Call to Order at 4:15	
Adoption of the Agenda as circulated. M: dave/S:dave h /All in favor	<b>Motion: passed</b>
Adoption of the February 3 <sup>rd</sup> 2018 minutes. M: david , S: rob - All in favor	<b>Motion: passed</b>

Directors	Director	Executive Role	In Attendance
1. David Mazzucchi	Snow School & Ski Shop	Chair	
2. Neil Borecky	Promotions	Vice Chair	
3. Eric Sprenger	Tech Support	Treasurer	
4. Greg Muirhead	Patrol		No
5. Lance Karsten	Buildings & Construction		
6. Dave Howich	Operations- Groomers		
7. Rob Burgess-Webb	Human Resources		
8. Tyson Craig	Operations- Road/Generators/ Bus		
9. Dean Davidson	Operations- Lifts		
10. Jeff Gaetz	Director At Large - Trailer Park		
11. Erin Nixon	BC Society Act	Secretary	No
12. Darryn McConkey	Grant Applications		
13. Melanie Young	Hospitality		
14. David Klein	Occupational Health and Safety		No
15. Chris Lindsay	Special Events		
16. VACANT	Administration		

**Old Business: Action Items from February 3<sup>rd</sup> 2018**

Name & Action	Summary/Update
<p><b>All Directors:</b>  Review the Grants Excel document online in the share point and  Provide feedback to Darryn directly before March mtg.  - See detailed request in Feb. minutes.</p> <p>Confirm Attendance for the "Spring Conference" &lt; what is it called?&gt;</p> <p>Directors review Employee Handbook.</p>	

<p>Directors – please contact Annie with suggestions for who should be interviewed for the documentary.</p> <ul style="list-style-type: none"> <li>- Dave Howich to connect with Annie regarding old film.</li> <li>-</li> </ul>	
<p><b>Jeff Gaetz</b> – RV Rental Presentation ( if present)</p>	<ul style="list-style-type: none"> <li>- See director report section for discussion. OR</li> <li>- PENDING – if Jeff not Present.</li> </ul>
<p><b>Neil</b> Remove old fax number from the snow report and from the newsletter template ASAP.</p> <p>Connect with Campbell regarding Bacteria Sample</p> <p>Ccreate language for Dog leash rule and will create a letter that will be sent to all members via email so they are aware of new enforcement.</p>	<p>Neil will follow up.</p> <p>Sample had no bacteria. Neil will check in with Health Authority about testing requirements. Canadian drinking water standards will apply.</p> <p>*** Ethical point from BC Soc. Act. Rep. ( Erin) WE SHOULD NOT BE ENFORCING THIS RULE UNLESS WE HAVE INFORMED OUR MEMBER. We are a member society and must inform our members of changes that will directly impact them. ---</p> <p>Neil to send letter to membership to explain dog policy.</p>
<p><b>Dave –</b> Confirm Liquir Licence –reapplication was submitted by Feb 16</p> <p>Dave will take over promotions while Neil is away.</p>	<ul style="list-style-type: none"> <li>- Complete</li> </ul>
<p><b>Chris</b> Connect with Annie regarding fundraising events on the mountain.</p> <p>Get photos from Linda and send to June – Historian.</p>	<ul style="list-style-type: none"> <li>-</li> </ul>
<p>Melanine will inform Amanda that she has</p>	<ul style="list-style-type: none"> <li>- Done</li> </ul>

the right to ask people to leave during Dinner service ( 6:30-7:30) if they have not ordered dinner.	
Eric - Email Set up for Historian	- ?
Darryn - connect with Lance regarding RD Grant.	- DM connected with Greg Fletcher from RDMW re: grant applications.
Rob - Guest Services Sign	- Carried over
Dave Klien – review January Minutes. All Action Items from January meeting are carried forward due to absence and lack of report submission	- Carried over

### Director Reports/ New Business

<p><b>Eric Sprenger – Tech Support/Treasurer</b></p> <p>1. Financial Update.</p> <p><b>MOTION:</b> <b>M: S:</b></p>	<p><b>Motion:</b> <b>Action:</b></p>
<p><b>Melanie Young: Hospitality</b></p> <p><b>Amanda from the kitchen will be joining the meeting around 5 pm.</b></p> <p>My items; -Aysha's summer proposal  -numbers from the ticket booth -recycling for next season, less burnables</p> <p><b>MOTION:</b> <b>M: S:</b></p>	<p><b>Motion:</b> <b>Action:</b> <b>Moved to may planning meeting.</b></p>
<p><b>Darryn McConkey – Grant Applications –</b></p> <p><b>Old Business:</b></p> <p><b>Corporate Sponsors:</b> Information and links to other hills corporate sponsorship programs (see below)</p>	<p><b>Motion:</b> <b>Action:</b></p>

**Corporate Sponsors:** Many ski hills receive funding from corporate sponsors. Some hills, like Shames, have formal programs and others have less formal but established relationships with businesses. They all require some form of recognition and display for sponsors (signage, website, etc...).

- DM: This is an underexploited funding source for MCAPS that we could look into developing. Is this under the purview of Grants?, Promotions?

**Mountain Playground Group:** Mt Timothy and Phoenix are members. MPG is designed to assist small, community ski areas to be more profitable and sustainable. No cost to join. Become part of the Mountain Playground Card - \$39 card with discounts at member hills. Mt Timothy GM says benefits include: additional unpaid marketing, group rate benefits, vendor members of MPG give us discounts, weekly group speaker calls for marketing & operations with all members via conference call, special rates for season pass holders among the group. (link on grant spreadsheet)

- **Action Item for Board to review MPG and endorse DM and Neil to connect with CEO to further explore joining MPG and bring info back to next Board meeting for decision.**

**Response from BC Hydro:** 'only covering education programming costs under the Smart Energy Choices focus area. Examples of expenses can range from support for educational materials to program supplies.

Infrastructure/equipment upgrades, capital campaigns, research and feasibility studies are not eligible'

- DM: I'm not seeing anything obvious for MCAPS but please provide ideas for potential projects if any come to mind.

**ICET:** I had a good conversation with Denice Regnier (info on grant spreadsheet) but she emphasized that projects need to increase economic activity (increased visits, new activities, etc...) or increase employment in order to be eligible.

- **Action Item for Board to provide DM potential projects.**

FYI – Thanks to Dave M. - I've been contacted by Euan Thomson who has offered to help with Grant applications.

The plan is for the board to confirm/prioritize our funding needs and try and link to potential funding sources. Should be able to submit several applications for this spring's funding window.

**Motion:**

**M: S:**

<p><b>Erin Nixon BC Soc. Rep./ Secretary. – Absent – report submitted by Email.</b></p> <p><b>Dog Policy EnForcement:</b></p> <ul style="list-style-type: none"> <li>- <b>As we are member society;</b> it is important that we alert our members to any changes in policies OR enforcement with apprioroate notice. If a letter has not been sent, it needs to happen immediately IF directors have been enforcing, you must EDUCATE before enformcement, so we shouldn't be taking any passes until letter sent.</li> </ul> <p><b>Thoughts on RV Park Contract</b></p> <ul style="list-style-type: none"> <li>- <b>Question about #3</b> – does this include that MCAPS fees need to be paid prior to ski hill opening? Do renters pay their MCAPS fees when they pay their rent each year?</li> <li>- <b>How realistic is number 7?</b> I don't think current certificates are possible in some cases? I like Smoke Dectors and such.</li> <li>- <b>8</b> – Does there need to be a provision about pumping responsibilites and timing built in here?</li> <li>- <b>9. Pets need to be under control</b> and cleaned up afterwards. All pets must be on leash when passing the shop and beyond. ( use back of shop/ entrance creek as boundary)</li> <li>- <b>Failure to adhere to any part.... Without notice</b> – unrealistic; unless we are locking people our their property in which case what would be there motive to help remove it at the end of the season. Maybe failure to adhere will lead to termination ... with notice, at end of season... or will lead to pass being taken and removal of RV as soon as possible&gt;</li> </ul> <p><b>Thank you to Darryn for Taking Minutes in my absence.</b></p> <p><b>Personal Sidenote:</b>  Rob and I are holding our wedding on Mount Cain Saturday March 31<sup>st</sup>. We have rented nearly all accomodations ( minus cypress and blueberry). We know this is Cypress Cup and I have connected with Greg and Chris already and will follow up with them. So hopefully there is fresh pow and sunshine for that weekend!</p> <p><b>MOTION:</b>  <b>M: S:</b></p>	<p><b>Motion:</b></p> <p><b>Carried over.</b></p> <p><b>Action: Erin to connect with Chris and Greg to ensure successful “marriage” of two on hill events. ;-)</b></p>
<p><b>David Klein: Occupational Health and Safety – absent; Report Submitted by email:</b></p> <p>Sasha continues to work on The Mount Cain Safety Plan. I wanted Sasha</p>	<p><b>Motion:</b></p> <p><b>Action:</b></p>

<p>to be a guest at a Directors meeting but it seems there are other more pressing issues to deal this month. I think a planning meeting would be a good opportunity for him to make an appearance. Unfortunately I won't be able to attend this months meeting.</p> <p><b>MOTION:</b> <b>M: S:</b></p>	
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<p><b>Greg Muirhead – Ski Patrol – Absent Report submitted by email.</b></p> <p>Patrol is running well.</p> <p><b>MOTION:</b> <b>M: S:</b></p>	<p><b>Motion:</b> <b>Action:</b></p>
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<p><b>Dave Mazzucchi Snow School &amp; Ski Shop / Chair</b> March 3 2018 - Ski Shop + Snow School + Chair Agenda Items:</p> <ol style="list-style-type: none"> <li>1. 5&amp;10 year plans for the report to the District being drafted.</li> <li>2. Security Camera in parking lot.</li> <li>3. Operational Best Practices in Water Distribution Systems (0.6 CEU's) Monday April 9, 2018 in Nanaimo. Cost is \$275 members/350\$ non-members of the Coastal Water Suppliers Association (we are not members). Somebody in building maintenance should have this certification?</li> <li>4. Canada Ski West conference, I'm registered (can withdraw), Avery and Jesse want to go and learn how to build a terrain park. Steve G (lifts) wants to go and take the Lift's training.</li> <li>5. Need to find a replacement for Meghan in the ski shop next season.</li> <li>6. The Indigenous Sport, Physical Activity and Recreation Council is coordinating a group of Sunday March 11 (?) - Randi - Kwakiutl Healthy - Port Hardy - 40 people.</li> <li>#7. Scott Henderson of Courtenay has offered to make signs and mark/flag snowshoe trails leading from our property. He's willing to create a map as well. He wants our blessing to do so.</li> </ol>	<p><b>Motion: dAVE, rob second, send Campbell t ocourse. Motion passed.</b></p> <p><b>Action:</b> <b>Dave:motion to cover cost for Avery and Jesse to attend conference. Rob seond. Motion passed.</b></p>
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<p><b>MOTION:</b> <b>M: S:</b></p>	
<p><b>Jeff Gaetz Director At Large – Trailer Park Absent – reprot emailed</b></p> <p><b>MOTION:</b> <b>M: S:</b></p>	<p><b>Motion:</b> <b>Action:</b></p>
<p><b>Neil Borecky: Promotions / Vice Chair</b> Water samples meet standards. Testing for drinking water standards. Need engineering plan to set up water supply.</p> <p>Agreed to support Western Forest Products in supporting the hill. They supported putting out on hill cabin fire.</p> <p><b>MOTION:</b> <b>M: S:</b></p>	<p><b>Motion:</b> <b>Action:</b></p>
<p><b>Tyson Craig: Operations- Road/Generators/ Bus –</b></p> <p><b>FLNR contributed funding to road maintenance. MOTI could be a source of funding.</b></p> <p><b>Not worth going to the new generators at this time but goal to switch over based on energy efficiency.</b></p> <p><b>Potential vote in april for using bus for woss loggin school.</b></p> <p><b>MOTION:</b></p> <p><b>M: S:</b></p>	<p><b>Motion:</b> <b>Action:</b></p>
<p><b>Lance Karsten: Buildings &amp; Construction</b></p> <p>Water supply issues previous weekend.</p>	

<p><b>MOTION:</b> <b>M: S:</b></p>	<p><b>Motion:</b> <b>Action:</b></p>
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<p><b>Dave Howich – Operations - Groomers</b></p> <p><b>Sign install 'Tumbler Ridge' installed today. Commerating Jeff Jones.</b></p> <p><b>MOTION:</b> <b>M: S:</b></p>	<p><b>Motion:</b> <b>Action:</b></p>
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<p><b>Dean Davidson – Operations- Lifts</b></p> <p><b>Encouraging replacement of bull wheel within next 5 years.</b></p> <p><b>MOTION:</b> <b>M: S:</b></p>	<p><b>Motion:</b> <b>Action:</b></p>
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<p><b>Chris Lindsay – Special Events</b></p> <p><b>No report. Submitted.</b></p> <p>1.</p> <p><b>MOTION:</b></p>	
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<b>M: S:</b>	<b>Motion:</b>  <b>Action:</b>
<b>Rob Burgess-Webb:            Human Resources</b>  <b>MOTION:</b> <b>M: S:</b>	<b>Motion:</b>  <b>Action:</b>

**Next Meeting April 7<sup>th</sup>, 2018 at 4pm**

**Adjournment: Motion to adjourn at:    6:30pm    All in favor. yes**

**Appendix:**