



Mount Cain Alpine Park Society  
 P.O. Box 1225  
 Port McNeill, BC  
 V0N 2R0  
 1-888-668-6622

**2014/2015 Season**  
**MINUTES OF THE MEETING HELD**  
**March 7, 2015**  
**(Meeting #7)**

<b>Directors</b>		Present	Not Present
Neil Borecky	President – Promotions	Y	
Robert Burgess-Webb	Vice President – Events		N
Jeffrey Jones	Secretary & Legal Liaison	Y	
Eric Sprenger	Human resources	Y	
Janet Rygnestad	Patrol Director	Y	
Lance Karsten	Buildings & Construction	Y	
Rob Salsman	Operations – groomers		N
James Thomas	Operations - lifts	Y	
Peter Davidson	Operations – roads/generators	Y	
Trevor Hatelt	RV Park and electrical	Y	
Kristi Walker	Ticket Booth/recycling		N
Wendy Ravai	Administration		N
Jason Stevens	TBA		N
Kelly McMahon	Ski School		N
<b>Administration</b>			
Jennifer Lash	Treasurer		N

The meeting was called to order at 4:04 pm. (Mt. Cain is still closed due to lack of snow). Neil Borecky chaired the meeting.		
<b>Minutes of the February 7, 2015 Meeting</b>		
<b>MOTION:</b> That the Minutes of the February 7, 2015 be adopted as circulated. M/Janet; S/James; Carried		<b>MOTION CARRIED</b>

**Treasurer’s Report – Jen Lash**

Not present	
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**Old Business – RV Park Rental Arrears**

Follow up discussion. Trevor advised that all outstanding pad rent has been paid except for two, which will be paid up in March. Damage deposits have also been paid.	
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**Old Business – Damage to RV Unit**

<p>Last summer an RV unit was moved to the new RV site before construction of the site was complete. The tenants then departed and construction of the site continued. Afterwards, the tenants noted some damage had occurred to the roof of the RV. During a rainstorm, the unit suffered some water damage. Trevor suggested he contact the owners and come to an agreement of an amount to reimburse the RV owner for the damages.</p>	
<p><b>MOTION:</b> That MCAPS will agree to pay up to \$250 to the owner for the damage to the RV unit. M/Neil; S/Trevor;</p>	<p><b>MOTION CARRIED</b></p>

<p><b>Old Business – Rental of Lodge When Not Open</b></p>	
<p>It was agreed to strike a sub-committee to develop a draft policy. Krisity, Rob, Eric and Jeff agreed to be on the Committee. Kristi was to organize a telephone conference call to work on a policy.</p>	<p><b>ACTION ITEM</b> Kristi will chair the subcommittee and organize a time and date for meeting. Jeff will attend via Office 365.</p>

<p><b>New Business – Status of Sea Can RV Unit</b></p>	
<p>Discussion was had regarding the Sea Can RV unit which Rob Salsman brought up last summer. Rob had previously discussed this with the Directors. There were two scenarios. He could park it in the RV park for the 2014/15 season and pay the normal fee (\$300) and then remove it in the summer. Alternatively, he could leave it for a second year (2015/16 season) and afterwards, it would be donated to Mt. Cain.</p>	
<p><b>MOTION:</b> That MCAPS accept the proposal as suggested by Rob Salsman. If the Sea Can remains in the RV Park for the second year (2015/16 Season) then the Sea Can will be donated to MCAPS at the end of the season. M/Neil; S/Janet;</p>	<p><b>MOTION CARRIED</b></p>

<p><b>New Business – Back Country Fest</b></p>	
<p>Eric proposed that the Back Country Fest be held by their own members on March 28, even if Mt. Cain remains closed. Discussion was had regarding use of the Mt. Cain facilities. It was agreed that each request to rent Mt. Cain's facilities when the hill is closed will be addressed on a case by case basis. In this case, the event is a group with a track record on Mt. Cain; a months notice has been given</p>	

<p>for the request; it will provide PR for Mt. Cain; Eric will be Director on Duty during the event; other Directors agreed to attend; the event would be held for one night only (Saturday night)</p>	
<p><b>MOTION:</b> That Eric be authorized to hold the Back Country Fest at Mt. Cain on March 28, 2015, and to use the following facilities: generator system; Lodge and hostel rooms; Kapitany Lodge and rooms; each person to pay \$30 per head; minimum of 12 people to book rooms; all bookings to pay through MCAPS booking system (Cindy Haines); if only 12 people book, Lodge will be filled up first, and Kapitany Building second; Eric will be responsible for clean up of Lodge and Kapitany Building. M/Eric; S/Pete;</p>	<p><b>MOTION CARRIED</b></p>

<p><b>New Business – Season’s Pass Refund Policy</b></p>	
<p>Neil spoke with Cindy about Mt. Cain’s refund policy on season’s passes when the hill closes early. The policy has been decided on a case by case basis, with each year the Board deciding how to proceed, based on the circumstances in question. This year, Mt. Cain was open for 7 operating days (Dec. 31, Jan. 1, 2, 3 &amp; 4, Jan. 10, 11). If Mt. Cain doesn’t reopen this year, it was agreed that all 2014/15 Seasons Passes will be reissued and honoured next season without any additional charge to the pass holder.</p>	

<p><b>New Business – Written Reports of Directors</b></p>	
<p>Discussion was had regarding Directors missing meetings. It was agreed that sometimes Director’s can’t attend all meetings, but in such cases, it is helpful if they provided a short written report on their area of responsibility.</p>	
<p><b>MOTION:</b> If a Director is unable to attend a Board Meeting, the Director will submit a brief written report on their area of responsibility. M/Janet; S/James;</p>	<p><b>MOTION CARRIED</b></p>

**DIRECTOR REPORTS**

<p><b>Neil Borecky, President</b> Neil spoke with Bill Hunter regarding Mt. Cain's new building and a survey of the Mt. Cain Tenure. Neil sent out a PDF detailed GIS map which was circulated at the meeting. This was not a formal survey of Mt. Cain's lease but is a working model for the future.</p> <p>Neil explained how Mt. Cain has received two donated laptops via the Comox Rotary Club.</p>	
<p><b>Robert Burgess-Webb – Special Events</b> Not Present</p>	
<p><b>Jeffrey Jones – Secretary &amp; Legal Liaison</b> Nothing new to report.</p>	
<p><b>Eric Sprenger – Human Resources</b> Eric will meet with Directors after the meeting for another follow up lesson on using Microsoft 365.</p>	
<p><b>Janet Rygnestad – Patrol Director</b> Janet successfully applied for funding from the CanWest Ski Association to attend their convention in Whistler at the end of April. She will report back after the convention.</p>	
<p><b>Lance Karsten – Buildings and Construction</b> Lance advised that he has received all invoices for the Staff Housing building, including Abernethy Contracting, which invoice will be broken down into two categories: RV Park machine work and Staff Building site machine work. The only outstanding item is the final ductwork invoice to come from Doug Menzies.</p>	
<p><b>James Thomas – Operations – Lifts</b> James discussed the additional work he has performed on the bullwheel. He will reduce his charge out rate to the Mt. Cain rate of \$25 per hour and submit an invoice. He previously submitted an invoice for his travel costs.</p> <p>The bull wheel still needs final engineering work and it was agreed that James will discuss hiring the engineer directly vs payment via season's pass.</p>	

<p><b>Rob Salsman – Operations – Groomers</b>  Rob was not present but Trevor and Neil discussed the 'black cat' groomer. It is getting worn out and needs significant welding repairs, approximately \$3,000 to \$4,000 worth. It had a new engine installed last year (rebuilt).</p>	<p><b>ACTION ITEM:</b>  Neil will contact a mobile welder to look at the groomer and provide an estimate for welding the frame.</p>
<p><b>Trevor Hatelt – RV Park and Electrical</b>  Trevor reported that there are 11 RV sites, currently all rented out for the season. 3 people are on the waiting list when a vacancy comes up. Applicants for an RV park space are based on a priority policy, with staff given first preference, then volunteers/directors next preference, then members of the public.</p>	
<p><b>Peter Davidson – Operations – Roads/Generators</b>  Pete was contacted by the leader of the Port McNeill Boy Scouts, inquiring about borrowing the Mt. Cain ski bus for a trip to Victoria. The bus is old and unreliable. It was agreed that it was not suitable to loan out the bus. Pete will contact the person and let him know.</p>	
<p><b>Kristi Walker – Ticket Booth/Recycling</b>   Not present.</p>	
<p><b>Jason Stevens</b>   Not present.</p>	
<p><b>Kelly McMahon Ski School</b>   Not present.</p>	
<p><b>Wendy Ravai Administration</b>   Not present, but Wendy submitted a written report (copy attached).</p>	

### Adjournment

The meeting was adjourned at 6:00 pm.

Next meeting to be held:

**Saturday, April 4, 2015** at 4:00 pm  
at the Mt. Cain Ticket Booth

Respectfully submitted

Jeff Jones

## **Administration Directors Report March 8, 2015**

### **Insurance:**

Based on the short season the insurance will be adjusted again at the beginning of next season based on the number of days open/skier visits this year.

I am still awaiting a response from the insurer but it sounds like there will be no additional insurance cost to cover summer trail use for hiking and biking if we do not supply bikes.

### **Island Economic Trust:**

Funding for the installation and conversion of trailers into staff housing. We have submitted receipts for \$28,721.77 for december and january. To date \$84,749.77 of the \$98,000 has been submitted. \$5,000 of the remaining \$6,625 we are eligible for will be held until project completion. Please submit any good photos you have for the final report.

### **Ministry of Forests, Lands, and Natural Resource Operations.**

As per Neil's email Jan. 28, 2015 the only outstanding item is a new legal survey of the area to include an expansion to the tenure that would include the rest of the staff house, blueberry and cypress cabins and the other half of the shop.

Wendy Knudson and Cindy Adams were contacted to see what had been paid for and what we had on file. It appears from the bill and the maps that the survey only included the cabin area.

### **Blueberry Jam:**

Nahum was contacted February 8, 2015 at which time he was notified that the Blueberry Jam could not take place the following weekend as it was in sufficient time for the Board to risk access the requirements for events when the hill was not open for skiing. He was instructed to contact Kristi as she was the head of the sub committee for determining event policy when the hill is not open.

### **Press Release on New Building:**

I've started putting together an article about the new building that can be posted on our website and sent to the paper for publishing. Lance has provided me with a pretty inclusive list of volunteer persons and companies. I hope to have a draft ready within the next few weeks.

### **Donation:**

I followed up with Neil and the donation really came from him!! Thank you so much Neil!!