

**Mount Cain Alpine Park Society  
Board Of Directors Meeting - Minutes  
Saturday March 25, 2011  
8:30 to 10:30am Office**

**Present:** Darrin, Tony, Wendy, Don, Peter, Trevor, Dean, Trish

**Absent:** Jen, Ed, Stuart, Shawn

1. Call to Order 8:30  
*Motion: Don Second: Darrin*
  2. Adoption of Minutes from February Meeting  
*Motion to accept: Don Second: Tony*
  3. Budget Update
    - As of March 14 there was approximately 136,000 in profit.
    - Budget and spending to date approved.*Motion to Approve: Don Second: Dean*
  4. Cindy's Retirement
    - Wendy has started the process of taking on the liquor license
    - Second person on liquor license-next meeting
    - Don has signing authority for cheques - Wendy R to be added
  5. Spring Break Review
    - Relied on mostly visiting qualified volunteers for ski patrol – Hugh organized.
    - Directors on the hill took on responsibilities where needed.
    - Regular hill visitors volunteered to ensure everything staying running
    - Sharon requested a reduction in her daily rental during the week as it was not very busy.*Motion to deny request: Tony Second: Wendy*
    - Paisley did an exceptional job in the ski shop.  
*Motion to Approve a supervisor rate for Paisley when she was working alone in the shop: Darrin Second: Wendy*
- Considerations for next year:
- Update Snow phone and increase local advertising: schools, paper, on-line
  - Find a bus driver
  - Have planned events and tie into kidsfest – more events during spring break
6. Sewer  
Subcommittee to develop a plan. Once snow leaves area will be investigated. A cost and implementation plan will be developed and initiated to address the short and long term needs of the hill. Bryan Miller and Andrew Gower of Welder engineering have already volunteered for the committee.  
*Motion to put Dean in charge of the Waste Water Mgmt. Committee: Darrin Second: Tony*

## 7. Hotel Tax

- Wendy and Cindy were working on paying the hotel tax and the gov't wanted to charge 3 years in arrears (\$8300). Don looked into the Hotel tax Act and found that MCAPS was not required to pay the tax as per the following regulations:
  - If the rooms are \$30.00 or less per night
  - If the beds are \$25.00 or less per night
  - If there are less than 4 rental units
- Don had the tax requirement for MCAPS canceled.
- If room rates in the Kapitanny are raised the hotel tax will be required and MCAPS will need to register for the tax. No arrears will be required.

## 8. Cabin Agreement

- Don has been working with Bill Hunter to finalize the Mount Cain Master Agreement.
- The cabin owners agreement has been drafted and was submitted for review on March 24, 2011. Comments will be received until April 8, 2011, after which it will be finalized to send out with the license agreements.
- Don will look into attaching cabin owners agreement to lease.
- Cabin Owner's association may request suspension of ski privileges of incompliant cabin owners.
- Process: A letter will be sent to MCAPS to formerly cancel the License of Occupation. At this time the individual licenses will be sent out at a cost of \$250.00 each for processing. The total cost is \$14,562 including taxes. Don will look into whether this cost can be waived. Otherwise Cabin Association will cover it and the owners will reimburse.
- Lease agreement and Cabin owners agreement will be sent out together  
***Motion for april 8<sup>th</sup> deadline and Don to get license fees waived: Don  
Second: Peter***

## 9. Master Plan

- Review of 7 potential new lots identified by Chris and Campbell approved.
- The roads and open spaces in cabin area will be included under new master agreement.
- Wendy R. to update 5 year plan and email to board Monday for review and updated for Wednesday final submission.

## 10. Spring Shut Down

- Sharon will operate a bbq that day for everyone. Employees and volunteers will receive tickets for a free bbq.
- Sunday lower lift will run all day and upper lift will be shut down at 12:30. Tickets will be ½ day rates for everyone.  
***Motion for shut down and rate change : Don      Second: Tony***

11. Ambulance Protocol

- Trish will review protocol's for calling ambulance.
- DOD procedures will up updated to include:
  1. DOD to stop any downhill traffic until Ambulance has arrived at Ski Patrol
  2. DOD to assess road conditions prior to allowing anyone to leave the parking lot before the Ambulance leaves Ski Patrol
  3. If road conditions are tenuous, then no one leaves before the Ambulance
  4. In cases where a helicopter has been ordered the lifts are to be stopped until the helicopter is landed and has shut down.
  5. When helicopter is leaving lifts are to be stopped until helicopter is clear of the area

12. Ken's Accommodation

*Motion \$500 for Ken to modify Bill Coin Shack : Wendy Second: Trish*

13. Director Reports

- RV Park-this year everyone must vacate

14. New Business

- Must look at a new camping area other than parking lot
- Need a new president next year
- Fuel, oil, and supplies needs to be under a director's responsibilities
- Need to re-look at director's responsibilities
- MCAPS Gift for Cindy's retirement
- *Motion : Don Second: Trevor*
- Event for next year
- Tequila cup
- First Aid competition
- Ski school program development
- Spring Break Event week
- Ticket Structure for next year: Include seniors under youth prices, include full time students under 25 in family passes.

*Motion to change ticket prices : Don Second: Dean*

15. Next Meeting: **May 28<sup>th</sup> 10 am Dean's House** (September meeting to follow)

16. Adjournment

*Motion to close meeting : Wendy Second: Tony*