



Mount Cain Alpine Park Society
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**2017/2018 Season
 MINUTES FOR THE MOUNT CAIN ALPINE PARK SOCIETY BOARD MEETING
 January 6, 2018**

Location: Mt. Cain Ticket Booth

Call to Order at	4:09PM
Adoption of the Agenda as circulated. M:Neil B S: Dave K. All in favor	Motion:
Adoption of the December 2 2017 minutes. M: Eric S.; S:Darryn M - All in favor	Motion:

Directors	Director	Executive Role	In Attendance
1. David Mazzucchi	Snow School & Ski Shop	Chair	Y
2. Neil Borecky	Promotions	Vice Chair	Y
3. Eric Sprenger	Tech Support	Treasurer	Y
4. Greg Muirhead	Patrol		Y
5. Lance Karsten	Buildings & Construction		Y
6. Dave Howich	Operations- Groomers		Y
7. Rob Burgess-Webb	Human Resources		N
8. Tyson Craig	Operations- Road/Generators/Bus		N
9. Dean Davidson	Operations- Lifts		Y
10. Jeff Gaetz	Director At Large - Trailer Park		Y
11. Erin Nixon	BC Society Act	Secretary	Y
12. Darryn McConkey	Grant Applications		Y
13. Melanie Young	Hospitality		Y
14. David Klein	Occupational Health and Safety		Y
15. Chris Lindsay	Special Events		Y
16. VACANT	Administration		

Dave M Snowschool & Ski Shop / Chair

1. The Society Act Application re-application is complete.

2. Finalized the Insurance with Gougeon:

- Tobogganing and Terrain Park are activities that are acknowledged to happen on the hill; that doesn't mean that we condone the activities, but at least we are covered by our insurance if there is an accident.

- I spoke with Gougeon about renting accommodation without the hill being open and they said that from their perspective there is no good reason why we shouldn't. A caretaker needs to be present to maintain the road, power up the generator in the event of an emergency. As Directors we are liable if something happens while people are staying there so, the proper people need to be paid to be in place.

-Discussion: After speaking with refunded guests in December, many said they would have come anyway. Aysha is keen on the idea. Evacuation in case of emergency is the highest priority in this decision- Director on duty in this situation would not be enough as person in charge needs to be able to drive equipment to aid in emergency.

3. Liquor licence re-application is due Monday Jan 8th

Discuss - merits to retaining the liquor licence vs. having a 3rd party take it over.

Discussion: Café VS Society holding the licence- many pros and cons,- It is expensive and onerous to change directors names each year. - Café contract should be written so that is only a year long contract and licence. - If Society gives up their licence could be very difficult (hoops) to get it back/ Expensive. The licencing rules changed recently.

4. The new Ski Shop employees are working out excellent; returning employees are a real asset; we may have found an assistant manager. If anyone has old picture frames they are willing to donate, we could use some in the shop.

5. Snow school is in great shape with our new youth instructors Emma Jensen, Molly and Dexter Lash-Burrows and Savannah Hahn all gaining experience teaching lessons on opening weekend. Conner Scott is doing a fine job as the Assistant Manager covering for Erik who is in Europe.

6. The 1-250-923-3170 number needs to come off of the snow report and newsletter templates.

Action:
Converstaion to continue at Plannign Meeting including COSTS

Action: Neil research streamline process for licence

Action: Society vs 3rd party will be reassessed at Planning meeting.

Action: Jeff G. To collect picture frames for shop.

Action: Neil to remove.

<p>7. DOD schedule has some empty spots for this month; January 14, 15, 28, and 29. <i>Discussion: Step up please. Call Eric if you are unable to access schedule, or ask for assistance when on mountain. Dean said he doesn't usually sign up and can work in a pinch as he is in regular attendance.</i></p> <p>8. Historian: June Hale will be acting as Cain historian. Each department is encouraged to take photos and send to June. Stories also welcome.</p>	<p>Action: Eric to set up Historian Mount Cain email and alert June to it.</p>
<p>Chris Lindsay – Special Events</p> <p>1. Fireworks <i>Discussion: - they happened on NYE, to the dismay of many.</i></p> <p>2. Race at Mount Washington. March 3 Weekend <i>Discussion: Wolf Pack has 9-15 kids howling. Would like to stay as a pack while on Mount Washington, some accommodations have been gifted, but doesn't include coaches.</i></p> <p>3. Donations Received! Mt. Cain Ski program has received a wonderful gift of new bibs and gates.</p>	<p>Motion: Chris requests funding for coaching at March 3rd race Motion Postponed.</p> <p>Action: Chris to cost and return for Vote at Feb Meeting.</p> <p>Action: Chris to forward photos of donated items to June.</p>
<p>Darryn McConkey – Grant Applications</p> <p>Canada Ski West Grant - \$1500, January 15th deadline(?) <i>Discussion: it appears to be money for conferences, Darryn will look into and apply.</i></p> <p>BC Hydro - Smart Energy Ideas Grassroots Grant - \$2000, Feb 1 to Mar 30 intake. <i>Discussion: Possibly qualify because of switching lifts to electric.</i></p> <p>(Federal) Low Carbon Economy Challenge Grant - Just launched 2018. <i>Discussion: more information needed.</i></p> <p>Grant from Regional District of Mt Waddington - Operating Agreement Status? \$35,000 amount? <i>Discussion: Lance did a presentation to the RD in December and it was very well received. Darryn is wondering why our funding hasn't increased> This grant has been long standing, and with changing</i></p>	<p>Action: Darryn will Apply for Canada Ski West Grant</p> <p>Action: Darryn will continue look into BC Hydro and Low Carbon Grants</p> <p>Action: Darryn to connect with Dean and Lance for history on RD grant.</p>

<p><i>members of the RD it may not be a good idea to “poke the bear” – there are many facilities that apply for these monies and we would hate to get less than our current level. -- this is however been the same amount for at least 20 years. Greg Fletcher is our liason/ link to the RD. This grant is for capital spending not operating. Mt. Waddington is reviewing their 10 year plans and we believe there will be an increase in their tourism ventures which could prove advantagous for places like Mt. Cain that are already well established.</i></p> <p>Community Gaming Grant - Feb 1 to May 1 intake. Discussion: In the past Ski Patrol has applied for and received this grant. It generally requires volunteers to go and work at the local bingo halls. This grat will be put off for now.</p> <p>Quantifying volunteer effort/in-kind support <i>Discussion: Dune has compiled a list / information around volunteer hours and in kind.</i></p> <p>Ice Tea: February application date. They are no longer supporting infrastructure they are looking for staff/ job creation items.</p> <p>Coporate sponsorship: After speaking with Mt. Timohty; Shames Mountain and others it is clear that local/ coporate sponorship is a significant revenue stream. Gaming is another revenue stream. In the past Cain has posted sponors billboards on the lower t wall. <i>Discussion: is this something we would like to consider again? --- No decision or further discussion at this time.</i></p> <p>Coast Sustainabilty Trust: Provided \$9,000 for the bull wheel, they are looking to dispose of the remaining \$4413- looking to back our next project. Contact established between Neil and Eric Van Sorensen .</p>	<p>Action: Neil to connect with informally Greg Fletcher</p> <p>Action: Revisit at later meeting.</p> <p>Action: Darryn to connect with Dune</p> <p>Is there an action required here?</p>
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<p>Greg Muirhead – Ski Patrol</p> <ol style="list-style-type: none"> 1. Patrol 2. Start up weekend recap <p><i>DiscussionL 1st weekend was a success, there was lots of help for set up. Team leads are in a nice groove. Over 500 bamboo have been used, so we are thankful for the gift!</i></p> <p><i>IN PROGRESS: Greg is working on the SOP for Patrol to ensure consistency amongs members. Draft will be completed before EoY.</i></p>	
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<p>Tyson Craig: Operations- Road/Generators/ Bus – Absent – Report Emailed.</p> <p>I hear through the grapevine that the roads got some work completed on them which in turn broke the grader. Unfortunate but I’m hoping that it has all worked out fine with a new hydraulic pump and valve bank. <i>Discussion: FIXED \$14,000</i></p> <p>The shuttle bus missed opening day which was also unfortunate but should be smooth sailing from here on out with it running all 4 days this weekend and every weekend after. <i>Discussion: Bus Running Monday Jan. 8th. Snow Report needs updating.</i></p> <p>Thank you for all who have stepped up to cover for me in my absence!</p> <p>I will be back out later this month and will see you all then! <i>Rumoured to return Jan. 14/15.</i></p>	<p>Action: Dave M. will write letter of appreciate/thanks to Stewart Abernathy for road grating.</p>
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<p>Erin Nixon – BC Societies Act Rep. /Secretary</p> <ol style="list-style-type: none"> 1. Conflict of Interest inquires. <i>WITHDRAWN</i> 2. Bylaws location – cannot locate on sharepoint/onedrive. Is there a hard copy somewhere? 	<p>Action: Erin to email Neil to get bylaws.</p>
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<p>Melanie Young: Hospitality</p> <p>1 - I had a couple of inquiries from musicians about playing in the lodge, apres ski and after dinner. Amanda is on board with this and encourages it. Unfortunately I haven't heard back from either musicians yet. <i>Discussion: Board seems positive about this; compensation would only be a tip jar.</i></p> <p>Ticket Booth: Manager absent during Start up weekend. Some errors resulted.</p> <p>Accomodations: Michael and Tiff are taking the caretaker position. There is currently a two night min. for Kapitany lodge – consideration of single night if reserving for SUNDAY night.</p>	<p>Action from previos meeting: Docuemntary follow up at Feb. Meeting.</p> <p>Action: Communicate with Aysha that 3rd floor of Cain Lodge is unbookable – reserved for kitchen.</p> <p>Action: Melody to connect with Rob</p>
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	and deal with via HR
<p>Neil Borecky: Promotions/ Vice Chair Well Update: Next step to have flush and sample. Neil is arranging for as soon as possible.</p> <p>Promotions: Comox Valley Collective Winter Edition magazine features article about Cain kids and community.</p>	Action: Flush and Sample Well
<p>Eric Sprenger - Tech Support/ Treasurer</p> <p>No Update. As of this meeting we are only one weekend into the season. Expenses continue. Deficit expected, be frugal.</p>	

<p>Lance Karsten: Buildings & Construction Den Parent Introduction: Jacob and Wendy – Staff Supervisors. Have a child on staff. Bus driver is welcome to hang out in accomodation. Accomodations and all facilities are for the primary use of the staff working and living there for the weekend. Other staff, volunteers ect are not to use faciliities unless it is an emergency. DOD is expected to check in regularly. Bed allocation: 10 Lifties; 6 Ski shop; 4 Ticket booth. Wendy requests working and on call lists by Thursday each week.</p> <p>Beds for staff/volunteers in the back room could be a 3 tier bunk bed.</p> <p>Water update: will be running to Ski Patrol – but that will lead to drainage issues.</p> <p>Regional District presentaion: Shared mission statement; provided data from ski patrol and safety meeting. RD was impressed and appreciated the information regarding work done to buildings; grater; water. Discussion of Viability profit/cost- need fail proof water system. Raw water is currently used for fire prevention.</p>	<p>Action: Managers to provide Wendy with weekend staff list AND list of on call staff Lists to be provided by Thursday each week.</p> <p>Action: Lance to make plan for “Flex room” & Beds</p> <p>Action: Rooming dicussion at Planning meeting Action: Discuss Drainage at Planning meeting</p> <p>Action: Lance to connect with Bud Masters regarding water tank.</p>
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<p>Rob Burgess-Webb: Human Resources</p> <p>Absent; no report sent.</p>	<p>Action: Connect with Melanie re: HR matter. Action:</p>
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<p>Dean Davidson Operations- Lifts</p> <p>Update: Bull Wheels are both running. Compliments received from long time customer about smooth operation of hill.</p> <p>Grant: Possibility of technology grants?</p> <p>Skilled People Wanted: We are in need of active recruitment of mechanically inclined individuals of all ages. They are an invaluable asset to our volunteer and staff pool and we must consider courting for next years board positions.</p>	<p>Action: Remind Sebastian that Lifts has 10 beds allocated in staff Accom.</p>
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<p>Jeff Gaetz Director At Large - Trailer Park</p> <p>Update: Rental Agreement for TP has been drafted and will be shared for review via email. Please review for Febs. Meeting.</p>	<p>Action: Jeff to send to Dave for a proofing Feb. Mtg presentation by Jeff.</p>
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<p>David Klein: Occupational Health and Safety</p> <p>Update: Unable to connect with Sacha at this time. Still working on a plan on how to get the staff that missed training day to view/receive H&S training.</p> <p>Each Cat has a log book that is being used regularly and each CAT is fully meeting H& S expectations.</p> <p>Adapted Skier coming – Dave H to provide dates.</p> <p>Fire Prevention: Do we have a Wayjax & equipment? -- Discussion</p>	<p>Action: Fire route Map/ Floor plan map for ALL buildings need to be checked, updated and created. Cards in each hostel room with Emergency</p>
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postponed until planning meeting.	contacts and Proceedures. Action: Dave H provide Adapted Ski dates. Action: Fire Prevetion dicussion at planning meeting.
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Next Meeting February 3 , 2018 at 4pm

Adjournment: Motion to adjourn at