Mount Cain Alpine Park Society
P.O. Box 1225
Port McNeill, BC
V0N 2R0
1-888-668-6622

2014/2015 Season
MINTUES OF THE MEETING
January 3, 2015
(Meeting #5)

Directors		Present	Not Present
Neil Borecky	President – Promotions	Y	
Robert Burgess-Webb	Vice President – Events	Y	
Jeffrey Jones	Secretary & Legal Liaison	Y	
Eric Sprenger	Human resources	Y	
Janet Rygnestad	Patrol Director	Y	
Lance Karsten	Buildings & Construction	Y	
Rob Salsman	Operations – groomers	Y	
James Thomas	Operations - lifts	Y	
Peter Davidson	Operations – roads/generators		N
Trevor Hatelt	RV Park and electrical		N
Kristi Walker	Ticket Booth/recycling		N
Wendy Ravai	Administration		N
Jason Stevens	TBA		N
Kelly McMahon	Ski School		N
Administration			
Jennifer Lash		Y	
Guest Presenters			
Campbell Wilson		Y	

Meeting called to order at 4:08 pm

Minutes of the November 29, 2014 Meeting		
MOTION: That the Minutes of the November 29, 2014 be adopted as circulated. M/Janet Rygnestad; S/Rob Salsman;		**MOTION CARRIED**

Electronic/Email Motions **N/A**

Presentation - Campbell Wilson
Campbell Wilson presented a number of suggestions and comments about issues facing Mt. Cain, as follows:

1. There are few press releases in the North Island Gazette. As Mt. Cain is funded by the RDMW and is a North Island venue, there should be an ongoing presence in the North Island's only newspaper;

2. The ski hill lower lift could open at 9:00 am instead of 9:30 am, giving people a chance for more skiing time and to move to the upper lift (which opens at 9:30 am);

3. There is an emergency fresh water supply being delivered later in January which will be stored in plastic containers in the Ticket Booth;

4. Trailer park: Campbell operates the road grader which needs to keep the path cleared to the back of the grader shed. The trailer park was relocated this year and is behind the grader shed. It has 11 trailers and people park near the grader shed. Campbell advised that vehicles need to leave room for the grader to pass through.

5. The Namgis First Nations have built a large, communal building near the lake. They contacted Campbell about having the snow cat groom the access road to their cabin. Mt. Cain grooms the upper and lower cabin roads at a cost of $750 per year. MCAPS needs to respond to this request.

Campbell was thanked for bringing these issues to the attention of the Board. Discussion ensued on each issue.

There are few press releases in the North Island Gazette. As Mt. Cain is funded by the RDMW and is a North Island venue, there should be an ongoing presence in the North Island's only newspaper	**ACTION ITEM** Rob Burgess-Webb will discuss this with Neil Borecky, who is in charge of media.

MOTION: MCAPS will offer to groom the Namgis access road for $375 per year (access road is approximately 1/2 of the distance of the upper and lower cabin roads). Motion: M/Janet Rygnestad; S/James Thomas; **MOTION CARRIED**	
	ACTION ITEM Jeff Jones will contact the Namgis First Nation (Doug Aberley) and advise him of the groomer option.

MOTION: Mt. Cain will open the lower lift at 9:00 am instead of 9:30 am on Saturdays and Sundays. subject to input from the Liftee Supervisor, commencing on January 9, 2015., Motion: M/Rob Burgess-Webb; S/Rob Salsman; **MOTION CARRIED**	
	ACTION ITEM Janet will check with the RV park residents about keeping a path open to the grader shed.

Treasurer's Report – Jen Lash

ACTION ITEM COMPLETE Jen to look into setting up youth programs Jen updated her information on setting up a Youth Program. She will keep the Board apprised of any further developments *(completed)*	

Jen reported that Mt. Cain opened on December 31, and in four days of operation, has earned $47,600 in sales, plus approximately $3,000 for accomodations and ski shop sales. Total is approximately $50,000. She noted that pad rental in the RV Park is $600 per year for the public, and $400 per year for "volunteers". Pad rent is oustanding in a number of cases. A Season's Pass will only be issued when the pad rent is fully paid.	**ACTION ITEM** Trevor Hatelt, RV Park Director, to remind the people who have not yet paid their yearly pad rent to remit payment to MCAPS payable at the Ticket Booth. **ACTION ITEM** Lance Karsten will remind the Ticket Booth staff that Season's Passes will only be issued to RV residents if their pad rent is fully paid. **ACTION ITEM** Jen Lash will email Trevor the list of RV names who owe their pad rent.

STAFF ACCOMODATION BUILDING & RULES

Lengty discussion was had regarding various rules, costs and procedures regarding the newly constructed Staff Accomodation Building. A set of draft proposed rules from Nov. 1 were reviewed.

MOTION: Mt. Cain will adopt the draft rules, as amended,* Motion: M/Rob Burgess-Webb; S/James Thomas; **MOTION CARRIED**

*see copy attached

MOTION: Staff Accomodation Adult Room: If there is a vacancy in the adult room (4 bunks), individual ski patrollers or Directors are eligible to stay there, on a first come, first serve basis, at the rate of $10 per night. Guests are not permitted to join them. Motion: M/Eric Sprenger; S/James Thomas; **MOTION CARRIED**
MOTION: That liftee, ski shop and ticket booth employees will not pay any fee to stay in the Staff Accomodation Building. Motion: M/Eric Sprenger; S/Robb Burgess-Webb; **MOTION NOT CARRIED**
MOTION: That liftee, ski shop and ticket booth employees pay $5.00 per night when staying in the Staff Accomodation Building. Motion: M/James Thomas; S/Robb Salsman; **MOTION CARRIED**

IN CAMERA MEETING

The Board held an in camera meeting from 5:10 pm to 6:05 pm.

DIRECTOR REPORTS

Robert Burgess-Webb – Special Events Suggestions for the Valentines Day offer to be presented at the next meeting (completed).	**ACTION ITEM**: Kelly suggested that she can check with Phillips Brewery to see if they can provide any beer sponsorship.
Jeffrey Jones – Secretary & Legal Liaison Nothing new to report	
Eric Sprenger – Human Resources **ACTION ITEM COMPLETE** Eric to coordinate with Neil in regards to advertising these positions through social media. (completed)	

Janet Rygnestad – Patrol Director **Janet provided her written report (copy attached).**	

Lance Karsten – Buildings and Construction Lance noted that there a number of new cabin owners own and operate private snowmobiles. The snowmobile policy (set out in the Schedule C of the Cabin Area Agreement – see copy enclosed) confirms that all snowmobiles must be insured via the BC Snowmobile Association for approxiimately $80 per year, and cannot be operated on the ski hill itself.	**ACTION ITEM** James will speak with the new owners in the upper cabin area to explain the rules. **ACTION ITEM** Request that Administrator Wendy Ravai to ask the Cabin Area Committee to send out copies of the Cabin Owners Agreement, the Animal Policy and the Snowmobile Policy to new cabin owners.

James Thomas – Operations – Roads/Generators **ACTION ITEM** Rob B will connect with James for more support. (completed) **ACTION ITEM** James to email list job requirements. (complete) **ACTION ITEM** Janet to approach Patrollers to determine if anyone has the skills to help out. (completed) **ACTION ITEM** job posting and requirements posted on social media sites. Consider advertising through north island media. (completed)	

Rob Salsman – Operations – Groomers **ACTION ITEM COMPLETE** Ken is available to train as a groomer while continuing to transition his lift supervisory role to Jenna (completed)	

Neil Borecky, President Not in attendance	

Trevor Hatelt – RV Park and Electrical Not in attendance	

Peter Davidson – Operations – Roads/Generators Not in attendance	
Kristi Walker – Ticket Booth/Recycling Not in attendance	
Jason Stevens Not in attendance	
Kelly McMahon Ski School Not in attendance	
Wendy Ravai Administration Not in attendance, but submitted a written report (see copy enclosed).	

Next meeting to be held:

Saturday, February 7, 2015 at 4:00 pm
at the Mt. Cain Ticket Booth

Meeting adjourned at 6:46 pm.

Respectfully Submitted
Jeffrey