



Mount Cain Alpine Park Society Agenda

2013/2014 Season

MEETING: 3

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February 1, 2014**

PRESENT: *

- | | |
|------------------------------|------------------|
| President – promotions | * Neil Borecky |
| Vice President – Roads | Stuart Abernathy |
| Secretary – Administration | Wendy Ravai |
| Risk Manager | * Dave Purden |
| Events and programs | * Rob Burgess |
| Human resources | Eric Sprenger |
| Ski Patrol | Trish Ward |
| Ski Patrol | * Jason Stevens |
| Buildings | * Lance Karsten |
| Operations – groomer/equip | * Dean Davidson |
| Operations - lifts | * James Thomas |
| Ski Shop | Rob Salsman |
| Government/Liaison and legal | Don Mancell |
| Ticket Booth/recycling | Kristi Walker |
| RV park and electrical | Trevor Hatlet |
| Book keeper | Wendy Knudson |
| Budget – treasurer | Jennifer Lash |

Distribution

- | | |
|-------------------|---------------|
| Regional District | Greg Fletcher |
| Website | Neil Borecky |

Chair: Neil Borecky

Scribe: Neil Borecky

MEETING AGENDA:

- 1.0 Meeting called to order 4:45pm (Only 7 in attendance and no quorum)
- 1.1 Motion to accept minutes from Nov.30, 2013 meeting
Motion: Neil Second: Dean
- 2.0 Electronic Motions
- 3.0 Old Business
- 4.0 New Business

ACTION BY:

- Neil
- Info
- Info
- Info

EMAIL DECISIONS:

- 2.1 Dec. 6, 2013 **Motion: Neil Borecky has made a motion to vote on whether Grant our site manager’s request for a \$5.00 raise for the upcoming season be granted**
2nd: Wendy Ravai Votes 9-no and 2-yes Closed
- 2.2 Dec. 9, 2013 **Motion: Wendy made a motion for a \$2.50 raise for site manager**
2nd: Lance and James Votes 12-yes Closed
- 2.3 Dec. 9, 2013 **MOTION: Wendy made a motion for Jason Stevens to fill Director Vacancy 2nd:**
Neil Votes 13-yes Closed
- 2.4 Dec. 20-23 Discussion regarding accommodations bookings until hill opens. Initiated by Cindy Adams. Thoughts were not rent out the lodge or Kapitany until opening due to staff costs and liability issues. Some flexibility around cabins. Closed
- 2.5 Jan. 3, 2014 Motion: Neil proposed that the meeting for Jan. 3, 2014 be postponed until a later date. Second: wendy **Votes 11-yes** Closed
- 2.6 Jan. 3, 2014 Discussion: Jen Lash suggested that as the hill has not opened yet it would be too much to put on Cain Cup this year.
- 2.7 Jan. 5, 2014 Discussion: Savings on insurance if hill doesn’t open. Policy can be cancelled if not going to open for the season and can get refund for a portion of cost. Don suggested that Dean or Stuart call Jody at Gougeon to discuss options.

STATUS

OLD BUSINESS:	Opened: Status:
3.1 Season's Pass Protocol: Needs to be updated. Review old minutes for details. Kristi, Dean, Stuart to complete with Trish input for ski patrol due nov. 30 New seasons pass policy. Written policy to be provided by committee. Motion: Rob s. 2 nd Neil	February 24, 2012 Committee: Jessica, Stuart and Jane Closed
3.2 Snowmobile Training. Looked into a trained instructor. He was unreliable and didn't come through. Will work to develop a on hill policy, Rob S. to send Stuart CF training procedures and Wendy to send CWSAA standards(done) Stuart has a program developed. Includes training notes, employee sign off and operator evaluation. Needs to be accepted by vote and Stuart will start training. Motion to accept training program made by Neil 2nd Dean	March 10, 2012 Stuart Open
3.3 Gas inspections required. Lance got this done then got a report with recommendations. Upgrades are in progress. Doug Menzies and Lance have been working on it and still not quite ready. Doug had a permit to do work.	Sept. 23, 2012 by Lance Open
3.4 Road Classification/Maintenance Ongoing, currently WFP road permit, as such can't get funding from government, reclassification to get funding. On hold until Don returns in Febuary.	Feb. 2, 2013 by Don Open
3.5 Food inspectors report. Kitchen upgrades were recommended and are in progress. 3 sink assembly is on order as old one didn't meet standards, refrigerated prep table repaired and now in use. Dry prep in use. Plumbing still needs to be done. This job has been completed.	Opened: April 6, 2013 addressed by Lance Closed
3.6 Helicopter Protocol Existing protocol doesn't address Larger helicopter (Cormorant), bc ambulance medi-vac has tires which can't land on snow, not typical situation? Rob S. to touch base with her. Still open	Opened: April 6, 2013 by song to be addressed by Trish Open
3.7 Trevor offered to coordinate Hill Electrical plan and operation permit. Operation permit was obtained Trevor has indicated that this is in progress. Director Absent. VHF antennae still not connected. Trevor needs some sort of tool.	Opened: Dec. 6, 2012 by Trevor Open
3.8 Lance would like to discuss: Staff lodging fee: \$5-10/head per night Booking through Cindy (accommodations)	Opened: Nov. 30, 2013 Open

NEW BUSINESS:**STATUS ACTION BY:**

4.1

Lance has a option for more staff accommodations:

Kiewit has offered their Britco office building to Cain free of charge upon completion of their work this summer.

It is 40' by 75' and comes with a 85' by 14 foot covered deck and a 4' crawl space (6 12' by 40' modules). Set up for an office with plumbing, electrical and water service

-includes new flooring and all furniture

- approximate cost to move and set up is \$80,000 (transport, footings, off grid heating, roof, detailing, service hook ups, kitchen, and two bathrooms)

- could use the \$35,000 grant money from regional district (part of budget)

-regional district supports idea and will help find more funding. (Greg Fletcher)

Discussion:

- 1) Ok to look into but **MUST NOT TOUCH** existing reserves
- 2) Lance to look into a break on moving it up to the hill by Kiewitt (free?)
- 3) Look at alternate funding (Community Futures)
- 4) Looks like a good deal in principle with several concerns:
 - \$\$- need a break down on total costs and a more detailed budget
 - Funding (Comm-fut/regional district funding/loan)
 - Relocation/location of trailer park (new business...letter from June Hale)
 - Written concerns over look/feel of buildings for Mt. Cain
 - Generator/power?
- 5) Notes:
 - June timeframe
 - 3000 sq. Ft = \$16/sq ft. Vs. \$125/sq ft. For a new building from scratch.
 - Location ghetto?/where does trailer park move to?
 - \$15k to move it to Cain
 - Greg Fletcher supports it
 - Comes with deck and office style furniture

Votes: 6 yes, 4 yes with concerns, 3 no

Meeting adjourned at pm

Next meeting at 4 pm March 2, 2014

Director Reports**ACTION BY:**

Wendy

Don and I have talked to our insurance broker. Gougeon. As we have not opened yet and are unsure if we will open we will be eligible for a rebate. The cost with tax this year was approximately \$18,000. Angela the insurance rep suggested for the best refund to wait until the end of the season or when we know we are not opening for the season at all to apply for the rebate as we will get the most back this way.

Neil followed up email summary below:

I just got off the phone with Angela from Gougeon. The insurance rebate isn't something we really have to worry about or consider. At the end of the season, she will apply for a rebate based upon a reduced season. It's a fairly complicated formula apparently but the MAIN two variables they consider are:

- 1) Total Skier Visits
- 2) Gross Revenues

Whether we open or not is not a consideration. Our rebate would be a sliding scale based upon these two items and not a simple yes/no to opening. If we opened for a weekend and had only 10 people show up, it would virtually the same as not opening at all. Also, there is no date requirement when we have to close as we are insured from December to April...and (hypothetically) even if we were to open a few days in May, it wouldn't change our policy as long as we gave them a head's up.