



Mount Cain Alpine Park Society
 P.O. Box 1225
 Port McNeill, BC
 V0N 2R0
 1-888-668-6622

2015/2016 Season
MINUTES OF GENERAL MEETING
April 2, 2016
 (Meeting #7)

Directors		Present	Not Present
1. Neil Borecky	President – Promotions	Y	
2. Robert Burgess-Webb	Vice President – HR	Y	
3. Jeffrey Jones	Secretary - Legal Liaison	Y	
4. Eric Sprenger	Treasurer	Y	
5. Jason Stevens	Patrol Director		N
6. Lance Karsten	Buildings & Construction	Y	
7. James Thomas	Operations - lifts		N
8. Peter Davidson	Operations – roads/generators		N
9. David Howich	Operations – groomers	Y	
10. Kristi Walker	Ticket Booth/Hospitality Director	Y	
11. Wendy Ravai	Administration		N
12. David Mazzucchi	Ski School		N
13. Sarah Poole	Events	Y	
14. Trevor Hatelt	RV Park and Electrical	Y	

The meeting was called to order at 4:00 pm. The meeting was chaired by the President, Neil Borecky. Mt. Cain was open for thirteen weeks and closed on Monday, March 28, 2016. The planned last day of April 2 was cancelled due to the failure of the L2 Bull Wheel. There were four Mt. Cain members in attendance at the meeting.	
The Agenda was reviewed as circulated.	
MOTION: That the Agenda be adopted as circulated. M/Rob; S/Neil; Carried	MOTION CARRIED
Minutes of the March 5, 2016 Meeting were reviewed.	
MOTION: That the Minutes of the March 5, 2016 be adopted as circulated. M/Neil; S/Rob; Carried	MOTION CARRIED

DIRECTOR REPORTS

<p>James Thomas – Lift Operations</p> <p>Update on L2 Bull Wheel failure and repair options.</p> <p>The L2 Bull Wheel was damaged last weekend. It appears the hold-down ring failed rather than the bearing. There is a spare Bull Wheel at Duncan Iron Works already for measuring purposes so the plan is to refurbish it and change it out in September, 2016.</p> <p>Dave Howich reported that T's were removed from L1 and L3 and put away. Will help organize a work crew when James is ready to replace bull wheel.</p>	<p>ACTION ITEM</p> <p>Remove broken bull wheel and replace with spare bull wheel in the fall.</p>
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<p>Carried forward from March 5, 2016 meeting:</p> <ol style="list-style-type: none"> 1. James met with the Lift Inspector (David Looney, Senior Safety Officer of the BCSA). He examined Mt. Cain's upper lifts and suggested we might be able to add additional T's to the lift if an engineer recalculates the load strength. James will follow up on this. 2. The Bunny Hill needs a cement pad installed this summer; 3. Forbidden Plateau has extra shiv assembly equipment that would fit with Mt. Cain's lifts. A group of volunteers will be needed this summer to go and pick up the equipment. 4. Additional upgrades required for Bunny Hill; 5. Written reports should be filed when equipment is repaired, including shiv assemblies; 6. A manual of how to open the lifts each season, and how to close at the end of season, is needed. 	<p>ACTION ITEM Rob and Eric will assist James with formatting an operations manual for the lifts;</p>
<p>Lance Karsten – Buildings and Construction</p> <p>Update on status of buildings for shut down of season. All accomodation buildings and staff builings have been cleaned, emptied and ready for summer use. Mattress covers will be laundered and then stored at Mt. Cain in mice-proof cans.</p> <p>Lance attended the RDMW meeting and updated the RD along with a power point presentation (prepared by Jeff Jones).</p>	
<p>Eric Sprenger – Treasurer</p> <p>Update on financial status. Mt. Cain has had an excellent year. Income was higher than budgeted and expenses were lower. Approx net income is \$140,000. A graph of the year's expenses was handed out.</p> <p>Carried forward from March minutes.</p> <p>MOTION: That MCAPS removed two retired Directors from the CIBC bank signing authority (Sandra Masales; Helen Brown); M/Eric; S/Wendy R; Carried</p>	<p>MOTION CARRIED</p>
<p>MOTION: That the number of signatories to the Port McNeill CIBC Bank Account be incresed to 6: Neil Borecky; Wendy Knudsen; Cindy Haines; Eric Sprenger; Jeff Jones; Rob Webb; Carried</p>	<p>MOTION CARRIED</p>
<p>MOTION: That Wendy Knudsen be issued an MCAPS CIBC convenience card in order to access PC banking to check status of bank account only (no transactions); M/Eric; S/Neil; Carried</p>	<p>MOTION CARRIED</p>

<p>Dave Howich – Operations – Groomers</p> <p>Dave advised that Red Groomer is in good shape but needs new tracks. New/used tracks run around \$4,000. Discussion was had regarding authorizing Dave to purchase new tracks for the Red Groomer. Dave requested the matter be tabled until after he attends the Prenoth Seminar to be held in Calgary, Alberta.</p>	<p>ACTION ITEM: Discuss options regarding new tracks for Red Groomer.</p>
<p>Trevor Hatelt – Electrical</p> <p>Trevor advised that Mt. Cain needs approximately \$2,000 in electrical upgrades and costs.</p> <p>MOTION: That Trevor is authorized to spend up to \$2,000 to purchase electrical upgrades and costs. M/Neil; S/Sarah; Carried</p> <p>Carried over from March minutes.</p> <p>Trevor advised he will work on developing an annual inspection manual for the electrical system.</p> <p>The Cafe operator (Salinas) had concerns about the electrical wiring in the kitchen and Lodge which will need to be addressed.</p>	<p>MOTION CARRIED</p> <p>ACTION ITEM Trevor will develop an annual inspection manual for the electrical systems.</p>
<p>Peter Davidson- Roads/Generators</p> <p>Unable to attend. Lance advised that the cabin owners association will contribute \$5,000 towards repairing the access road. Dennis Swanson will run the machinery (donate his labour). WFP might donate a back hoe. Stuart Abernethy might donate truck and/or backhoe.</p>	
<p>Neil Borecky – Promotions</p> <p>Neil provided an update on the proposed Mt. Cain water system. Discussion was had regarding drilling a well vs pumping into a storage system. The majority of people supported Mt. Cain proceeding with a drilled well system. Neil will finalize plan to be submitted by April 30, 2016. Neil will discuss the well location with a hydrologist.</p>	
<p>Rob Burgess-Webb – Human Resource</p> <p>Rob discussed whether or not salary bonuses should be paid to the ski instructors. Lengthy discussion ensued. There were three ski instructors who gave lessons for the entire ski season. If the Mt. Cain staff bonus system applied, they would receive a \$2 hourly bonus in their final paycheque.</p> <p>MOTION: That the Mt. Cain staff bonus system apply to ski instructors who gave lessons for the entire ski season. M/Sarah; S/Rob; Carried.</p>	<p>MOTION CARRIED</p>
<p>Jeffrey Jones – Secretary & Legal Liaison</p>	

<p>Kristi Wakler – Hospitality Director/Ticket Booth</p> <p>Kristi advised that accommodations have been cleaned and closed up for the season.</p>	
<p>Jason Stevens – Patrol Director</p> <p>Unable to attend. Patroller Jay Morton was present and provided an update. He advised that he will be in charge of Patrol in the 2016-17 season from Janet Ryngstad. Discussion was had regarding upgrading the radio repeater and costs. Plan A would be a new repeater in a new location; Plan B is more affordable, with upgrading the existing repeater.</p> <p>Trevor agreed to prepare a budget comparing Plan A and Plan B for the radio repeater for the Planning Meeting.</p> <p>Due to the early closure of Mt. Cain this year (March 25), the Ski Patrol Fundraiser set for April 2, 2016 was cancelled. This will result in a loss of income for Patrol projects. Could the fundraiser be reset for 2016-17?</p>	<p>ACTION ITEM: Trevor will prepare a budget for the two radio repeater options.</p> <p>ACTION ITEM: Review option for new fundraiser for ski patrol for next season.</p>
<p>Sarah Poole – Specia Events</p> <p>Sarah reported that Kids Fest was a huge success. Lots of kids, a lot of organizing, and large public turnout.</p>	
<p>David Mazzucchi - Ski Shop/Ski School</p> <p>Unable to attend, but Dave provided a written report.</p> <p>MOTION: That Mt. Cain give away the fleet of step-in snowboard boots and bindings to another ski hill and/or a First Nation group who is willing to pick them up or pay for shipping. If there are no takers before the New Year, dispose of them. M/Sarah; S/Rob; Carried.</p>	<p>MOTION CARRIED</p>
<p>Wendy Ravai – Administration</p> <p>Unable to attend. Nothing to report.</p>	
<p>New Business</p> <p>Further items of discussion were raised, as follows:</p> <p>Upgrade of Mt. Cain bus. Cub van vs larger bus.</p> <p>Move Sea Can for use at ski shop.</p>	

<p>grader shed.</p> <p>It was agreed these items should be tabled and discussed at the Planning Meeting set for May 28, 2016.</p>	
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Adjournment

The meeting was adjourned at 5:34 pm.

Next meeting to be all day planning meeting: **Saturday, May 28, 2016** at 9:00 pm at Kapitany Lodge

Respectfully submitted

Jeff Jones